YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	Navoday Shaikshanik Sanstha Dhule's Uttamrao Patil Arts and Science College
• Name of the Head of the institution	Dr. S. C. Ahire
• Designation	In charge Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02561230643
• Mobile No:	9423906382
• Registered e-mail	upcdahivel@yahoo.co.in
• Alternate e-mail	ahiresuresh9@gmail.com
• Address	Beside Nagpur Surat National Highway, Dahiwel, Tal-Sakri, Dhule
• City/Town	Dahiwel
• State/UT	Maharashtra
• Pin Code	424304
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Kavayitri Bahinabai North Maharashtra University, Jalgaon**
• Name of the IQAC Coordinator	**Asst. Prof. I. U. Shaikh**
• Phone No.	**02561230643**
• Alternate phone No.	**02561230643**
• Mobile	**9923926111**
• IQAC e-mail address	**iqacupcd95@gmail.com**
• Alternate e-mail address	**ireshad.shaikh11@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://upcdahivel.ac.in/wp-content/uploads/AQAR-2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://upcdahivel.ac.in/wp-content/uploads/Academic-Calendar-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.07**	**2012**	**15/09/2012**	**14/09/2017**

6.Date of Establishment of IQAC	**16/06/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of	[View File](#)	

IQAC		
9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular Meetings and ATR of IQAC Feedback Collection and Analysis Quality Promotion activities Research and Extension activities Organization of student-level activities

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare Academic Calendar and plan Teaching, Learning accordingly	Academic Calendar was prepared and distributed to the departments. Teaching, learning and evaluation was carried out taking in view the academic calendar
To conduct IQAC Meeting and review teaching learning process	IQAC meeting were conducted quarterly. Minutes and ATR were hosted on the college website. Teaching and learning process was closely monitored and reviewed. Use of ICT and experiential learning was advised to teachers
To conduct students level extra curricular activities and workshops	Students level activities and workshops were conducted
Preparation and submission of AISHE report and AQAR report for 2021-22	The data required to submit AISHE and AQAR reports was collected and decided to submit as possible as early
To enhance and produce quality research in the fields of humanities and science	Teachers were promoted to publish more research papers and participate research activities. There are more than twelve research guides in the college and more than 15 students doing their Ph. D under the guidance.
To collect and analyze feedback from various stakeholders	Feedback for the academic year from all the stakeholders were manually collected, analyzed and hosted on the college website

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	15/08/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	02/02/2024

15.Multidisciplinary / interdisciplinary

The College is affiliated with KBCNM University, Jalgaon, which adopted CBCS Pattern from 2018-19. CBCS Pattern offers an interdisciplinary curriculum to the students. Students of FY BSc can study literature and languages in Semester 1 and Students of SYBSc can opt for Marathi or English language as a subject to enhance their language competencies. The syllabus of Languages and social sciences contains scientific temperament topics, Technological and agricultural developments.

16.Academic bank of credits (ABC):

Academic Bank Credit system has been implemented from the current academic year. The FY BA and B. Sc. students were registered to the ABC Portal of the government. Students were provided with login ID and ABC number. With the acceptance of the Bank Credit by KBCNMU, Jalgaon, the institute has started registration of the students to Academic Bank Credit.

17.Skill development:

Skill development is the core of the current CBCS curriculum. Students were taught to improve their competencies like communication skills, computing skills,

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge System is a core part of the curriculum. Marathi, Hindi, and English-translated literature deal with ancient Indian values, and historical pieces. Sociology, history, and political science contain the education of all the ancient Indian cultures, traditions and religious teachings of the time.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum is outcome-based. Program Outcome and Course outcomes have been clearly defined and illustrated at the beginning of every course. Students are made familiar with the outcomes so that they

would decide.

20.Distance education/online education:
There is no distance education facility in the institute at this time. Online mode of education has become a need of an hour. The institute has been using various online platforms to enrich online education along with the offline traditional modes of education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**6**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**351**

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**180**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**76**

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**17**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**25**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**13**
Total number of Classrooms and Seminar halls	

4.2	**5.03**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**15**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute offers quality education in arts and science streams at the graduate level to tribal and rural students. The institute is affiliated with KBCNM University Jalgaon, and syllabi prescribed by the said university are implemented. Teachers and members of BoS participate in syllabi framing. A meeting of the staff is called to prepare a teaching plan and organize bridge courses and remedial coaching. The Syllabi of the subjects taught are available on the college website. The teaching plan is prepared according to the academic calendar. Teachers track their progress of teaching-learning records in teaching diaries. Internal exams, practical and

co-curricular, and extension activities are arranged within the stipulated. Fast and slow learners are approached in different manners. Highly qualified teachers use ICT facilities to enrich teaching-learning. Suggestions on curriculum received from students directly or through feedback forms are taken into consideration in IQAC meetings. An attempt is made to enrich teaching-learning with student-centric, participative, and experiential learning. Value-based extension activities develop students' other abilities. Students are encouraged to participate in curricular, co-curricular, and extension activities. Through effective implementation, an attempt is made to achieve program outcomes with the alignment of the vision and mission of the institute.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://upcdahivel.ac.in/teaching-plan/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated with KBCNMU Jalgaon. It refers to the Academic Calendar of the university while preparing the Academic calendar of the college. The institute has formed a committee for this purpose. The academic calendar includes the tentative schedule of conduct of the Internal Evaluation. The academic calendar covers important days, various anniversaries of national leaders, meetings and events, workshops, and practicals for the concerning semesters. Internal Evaluation of odd and even semesters is carried out as per the rules and regulations prescribed by the parent university. Internal Exams are generally arranged before University exams.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://upcdahivel.ac.in/wp-content/uploads/Academic-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the	B. Any 3 of the above

following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

11

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

11

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum includes various issues of ethics, gender, human values, environment, and sustainability. The Institute runs six subjects at the special level, three general, and one at the compulsory level. Human values and professional ethics are taught in the curriculum. A handbook of Human values and professional ethics has been made available on the college website. Environmental studies and GK are compulsory subjects at FY and SY levels. Gender-related issues are taught in languages, sociology, and economics. Along with these subjects to study, educational tours, special camps, activities sensitizing students are arranged.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

172

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://upcdahivel.ac.in/wp-content/uploads/Feedback-Analysis-2022-23-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

159

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To cater the needs of the students at different level, students are identified as slow and advanced learners with the help of their performance and abilities and then they are provided extra attention and coaching. Slow learners are offered with extra lectures explaining basic conceptual material with day today examplesand advanced learners with extra material fulfilling their needs of study. Students who failed in the odd semester in subjects like English are provided extra lectures of the same subjects. The Institute organises various special programmes for advanced and slow learners like bridge courses, remedial coaching, personal counselling, extra coaching whenever they need.

File Description	Documents
Link for additional Information	https://upcdahivel.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
351	**17**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process is an involvement of teacher and learners.

The institute offers education in the field of Arts and Science taking the student at centre. Students are offered to participate and learn. They are encouraged to understand their value and to improve life skills. Various activities like discussions, debates, speeches, seminar and presentations, quiz, Physics aptitute test, surveys, participation in various camps, avishkar, online platforms etc are arranged so that students will be able to participate and learn, participate and solve problems.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://upcdahivel.ac.in/events/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has tranformed education system thoroughly, to meet students needs following ICT enabled tools and gadgets are used to enhance the learning experience of the students. LCD projectors and recorded videos along with you tube videos are used to enhance teaching learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://upcdahivel.ac.in/ict-facilities/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	[View File]
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Examination committee plan, implements, and review Continuous Internal Evaluation as per the affiliating university rules and regulations. The tentative dates of the internal tests, assignments and practicals are communicated to the students through the notices and academic calendar. The following are the transparency and robustness measures for the Internal Assessment: Teachers initially communicate in the classroom the weightages and the process of continuous internal evaluation. After the evaluation, marks are displayed for the students. Attendance records of students are strictly checked. The record of the CIE is maintained and retained for three years at the departments under the custody of the HoDs. Assessment practices are conducted and undertaken ethically, honestly and with integrity by faculty and students. In theory courses minimum two unit tests along with assignments are arranged. For practical courses, tools are attendance, preparation, conduction of lab, post-experiment quiz and practical book. Marks of the internal examination are communicated to the students and teachers discuss the assessed answer sheets with the students. Use of cell phone is strictly prohibited in the examination hall. There is a Grievances Redressal Cell to deal with the complaints regarding the CIE.

File Description	Documents
Any additional information	[View File]
Link for additional information	https://upcdahivel.ac.in/examinations/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination committee plan, implement and review Continuous Internal Evaluation as per the affiliating university rules and regulations. The tentative dates of the internal tests, assignments

and practical are communicated to the students through the notices and academic calendar. The following are the transparency and robustness measures for the Internal Assessment: Teachers initially communicate in the classroom the weightages and the process of continuous internal evaluation. After the evaluation, marks are displayed for the students. Attendance records of students are strictly checked. The record of the CIE is maintained and retained for three years at the departments under the custody of the HoDs. Assessment practices are conducted and undertaken ethically, honestly and with integrity by faculty and students. In theory courses minimum two unit tests along with assignments are arranged. For practical courses, tools are attendance, preparation, conduction of lab, post experiment quiz and practical book. Marks of the internal examination are communicated to the students and teachers discuss the assessed answer sheets with the students. Use of cell phone is strictly prohibited in the examination hall. There is a Grievances Redressal Cell to deal with the complaints regarding the CIE.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://upcdahivel.ac.in/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has clearly stated the program outcome, program-specific outcome, and course outcome and the same is displayed on the college website. It is provided to the teachers and students with the syllabus copies of the concerning programs. Students are made familiar with the outcome at initial stage irregular teaching. The syllabus copies are made available and distributed amongst teachers so that they would get familiar with the outcome and paln their teaching accordingly.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://upcdahivel.ac.in/co-po/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes have been clearly stated and there is a mechanism to evaluate the attainment of the outcomes. The evaluation of the students is carried out throuout theoritical,practical and internal examination. The results of the students in theory and Internal evaluation reflect the attainment of outcomes. Some other achievements of the students in various competitions, quizes, tests etc. are personally analized to understand the attainment of outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://upcdahivel.ac.in/co-po/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

32

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://upcdahivel.ac.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://upcdahivel.ac.in/wp-content/uploads/SSS-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.4

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://upcdahivel.ac.in/research/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during

the year

02

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organises several extension activities to promote the institute-neighbourhood community and sensitise the students towards community needs. Our college students actively participate in social service activities, which leads to their overall development. . NSS organises a special residential seven-day camp in a nearby adopted village, and several activities were carried out by NSS volunteers addressing social issues, which include cleanliness, tree plantation, water conservation through construction of Earthen Dam, voluntary social work, Social interaction, Group discussion Eradication of superstition, 'Beti Bacho Beti Padhao' campaign, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Tobacco Free campaign, Swachha Bharat Abhiyan, Farmers meet, Awareness about farmer's suicide etc. NSS aims to leadership quality devlopmente, patriotism, discipline, character building, spirit of adventure, and the ideal of self-service. Blood group detection, Health check-up camps, and Blood donation camps. The activities have a positive impact on the students, and they develop student-community relationships, leadership skills, and self-confidence. It also helped in cultivating the personality of students and created awareness among students

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/wp-content/uploads/3.4.3-Extention-and-outreach-activities-2022-23.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

671

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

18

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has a master plan for the development of the college as per the master plan the institute has created an ideal network of infrastructure consisting of 2 (Two) well connected buildings, playground, water closet and aqua guard drinking water facilities with well maintained garden having number of trees. There is adequate physical infrastructure in the form of classrooms, Laboratories, Library and Computer labs to provide the academic needs of 343 students of 06 UG and 07 Ph.D. Programs. In addition to facilities for the conventional academic programs the college has two faculties to promote IT skills, Conference Hall and Competitive examinations. There are 13 classrooms equipped with Black boards, Dais and requisite electrification. In addition to this there are 04

LCD Projectors in IQAC, Zoology and Conference Hall that are using for ICT enable learning as required. There is one ICT enabled Conference Hall used for guest lectures, Seminars, Meetings and Conferences. The College has total 05 well equipped laboratories such as Physics, Chemistry, Botany Zoology and Geography departments. Geography laboratory is equipped with independent GPS which is useful for our Students. Computer department has Wi-Fi network facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://upcdahivel.ac.in/physical-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a lot of space to organise cultural and sport activities in the campus. Indoor game facility is available. There is an open stage beside the college to organise cultural and sport activities. The wrestling and other outdoor games are organised in the open space of the college ground.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://upcdahivel.ac.in/physical-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://upcdahivel.ac.in/ict-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.6

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated with E-Granthalaya free software. Issue return of books is carried out for students, teachers and staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://upcdahivel.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	**B. Any 3 of the above**

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.04

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has installed IT facilities like LCD projectors, Wi Fi facility and frequently updates it.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://upcdahivel.ac.in/ict-facilities/

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.83

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File]()
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A. Physical Facilities: Private services are hired for maintenance of campus facilities like plumbers, electrician, carpenter, attendants, water filter mechanic, computer technicians etc. Regular pest control is done to maintain hygiene in the premises. Proper storage facility is provided for maintaining old records. There is one well for water supply to the college. B. Laboratories: Maintenance and utilization of the laboratory procedures are executed under the supervision of the Heads of the Departments of the respective laboratories. Computer systems, two generators, inverters and UPS are available to keep the system working. C. Library: Daily and timely cleaning of stacks and racks is done with sweeping, wiping and removing dust by vacuum cleaner. The library attendant looks after the maintenance of library. Old books are maintained properly. Library is fumigated once in a year to keep it away from library pests. The ground is maintained with the help of players and students. All classrooms have comfortable and sufficient seating arrangements, glass boards, dais, LED tube lights and fans. The Peon is the In Charge of Classroom Maintenance. Classrooms are kept clean by sweeping and wiping with the help of peons. Broken desks and furniture are repaired or damaged desks are replaced.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://upcdahivel.ac.in/#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

155

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

07

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://upcdahivel.ac.in/wp-content/uploads/Capacity-Building-activities-2022-23.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`150`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`150`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`B. Any 3 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`00`

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`20`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are encouraged to participate and represent in various activities.

Student representative are chosen in IQAC,

Students development,

Student Council and

various other bodies.

SC ST OBC Cell.

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/committees/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is not registered. We are planning to register next year due to COVID-19. Alumni association is in work and organises meetings and events for alumni. They offer their valuable guidance and feedback to improve facilities, infrastructure, and the teaching-learning process. The Alumni of the college come from economically weaker sections of the society like tribal, farming, labour, and rural, therefore fund generation had not yet been successful. But still Alumni Association help in participating and addressing issues related to the institute.

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/wp-content/uploads/ Alumni-registration-letter.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the institute addresses the needs of the students, the institute's value orientation, and vision for the future.

1. The management and Principal actively participate in Governing Body and CDC formulating action plans for attaining the mission of institute, disseminating the vision and mission to all stakeholders, and involving them in forming the policy statements. The Principal makes action plans in consultation with faculty members to review outcomes.

2. Formulation of action plans: The action plans are formulated in line with quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

3. Interaction with stakeholders: The Principal ensures that all stakeholders are involved in different activities.

4. For the reinforcement of cultural excellence the vision, mission, short-term and long-term goals, and quality policies are kept wide open to all stakeholders for their suggestions, and necessary training is provided to its faculty and supporting staff.

5 . The perspective plan for the next five years includes NAAC Reaccreditation; research Centre, autonomy, Centre of Excellence, and collaborations for higher studies and student placement.6. Through participative management, the faculties are involved in various decision-making bodies of the institute.

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective Leadership is visible in various institutional practices such as decentralization and participative management. The institution follows the academic calendar provided by the higher education department which describes admission, internal assessment,

extracurricular activities, and their analysis, etc. Under the direct supervision of the principal all the departments of the institute function. -Daily academic activities of the departments are taken care of by the HoDS. -The principal as a representative of the institute leads its faculty members and HoDs in all academic matters. The Plans and the Policies for the fulfilment of the mission of the institute are executed by the active faculty members. For this purpose, different committees have been constituted in the institute, which have been entrusted with the responsibility of implementing the programs and policies. A number of committees have been constituted by the principal to run the institute properly and smoothly. The academic activities were performed by the departmental faculty members, as these responsibilities demand a proper command over informative and knowledge parts of the events.

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/#
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute's quality policy is well conveyed from its vision and mission statements. Strategic plans and action plans are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly reviewed by a monitoring mechanism.

Strategic Plan includes:

Annual Calendar by CCE

* Annual Institutional Plan,
* Annual Academic Plan
* AQAR • Academic Audit – Action Taken Report
* Vision and Mission of the College
* Departmental Action Plan
* Students' needs and
* Future plans for the college

Deployment:

The college takes initiatives in these regards by planning and

formulating courses of action for better utilization of available human resources and infrastructure. Students' academic excellence, empowerment, and welfare are of prime importance. The department heads plan the various activities keeping all these aspects in mind

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://upcdahivel.ac.in/#
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution follows the rules and regulations decided by the affiliating University, the State Government, and the UGC. The institution has to seek permission of the Management in all the important and significant academic as well as administrative affairs. The Management of the Institution consists of a President, a Vice-President, trustees, secretary. At the institutional level, the principal is the final authority who reports to the President of the Management. The Principal is responsible for all the academic and administrative activities of the Institution. In the absence of the principal, two to three senior faculties are given charge to run the Institution. A number of committees have been formed for academic, administrative, co-curricular, sports, and extension activities. In all these committees, there is a chairperson and a vice-chairperson. Some other important administrative committees are Admission Committee, Time Table Committee, and Examination Committee, etc. The principal looks after all the financial

The principal looks after all the financial transactions of all these committees. The recruitment and promotion of academic and administrative staff are done as per the norms decided by the University, State Government, and the UGC. The Institution also follows the State Government and the UGC rules regarding leave

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/organogram/
Link to Organogram of the Institution webpage	https://upcdahivel.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are some measures initiated by the institution for the promotion of gender equity: The safety and security of all the students have always remained a prime concern of the institution. For that, the timings of the college (from 8.00 to 1.00) are quite convenient for the girls who commute from the neighbouring villages. Sports practices and other activities are completed before 2 pm. In case of staying back, the girls are escorted to their homes. While going outstation for participating in the inter-college events, a female faculty always accompanies the girls. All the students have been given ID cards to prevent the entry of outsiders. The girls are given helpline numbers to use in an emergency. Self-defence programs are held at regular intervals. Separate restrooms and washrooms are there for the girl and boy students. Academic counselling is available to all. The Women's Committee organizes a number of activities for women's empowerment. Another committee formed for the safety of the girl students is the Anti-ragging Committee. This

committee, however, is formed for the safety of both the girl and the boy students. Fortunately, no serious kind of complaint has ever been registered to this committee

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/#
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff. The Institute has a well-established, transparent, quantitative performance appraisal system. The performance are reviewed annually in the form of Annual Performance Assessment Report (APAR) at three levels i.e., officers reported upon,

reporting officer and reviewing officer. Research activities are reviewed through Research Advisory Committee (RAC). Time bound promotions are ensured through Career Advancement Schemes (CAS). Encouraging the teachers to participate in training programmes, seminars, conferences, sports, recreational activities, etc., takes care of their professional as well as welfare spheres. The Institute has sports grounds, Gymnasia, indoor and outdoor sports facilities such as badminton, tennis, basketball and volley ball courts. The Institute facilitates this by empowering and enhancing the capabilities of its human resource at all levels, through professional and non-technical trainings. Faculty members and nonteaching staff can undergo various training including OC/RC/FDP/STC in any premier national institute of their choice. A large fraction of the faculties are involved in various decisions making processes, and thus enabling them to develop leadership skills. Welfare measures for teaching and non-teaching staff Employees Provident Fund Annual Increment Medical reimbursement facility to all the teaching staff Maternity Leave to as per the service rules of the institution and the government Faculty members are eligible for Earned Leave, Advances salary for CHB teachers. Gratuity

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/wp-content/uploads/6.3.1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-known Chartered Accountant firm is appointed as an auditing agency by the institute. Internal Audit: External Audit- by Chartered Accountant Joint Director, Higher Education - Salary and non-salary audit Senior Auditor of Higher Education, Jalgaon Region – Financial Audit • Internal audit is a continuous process which ensues after each and every financial transaction. The auditor is appointed by the Institute. The audit takes place at two levels viz. receipt and payment. • The receipts of the fees collected from the students are checked by the auditor. The official letters, official funds collected, and Bank statements are checked by the internal auditor.. • At payment level the account of the purchase bills is

entered in the tally system, vouchers are created which come under various ledgers. The payment vouchers are signed by the Accountant, office superintendent and finally the Principal. • External Audit: The external audit takes place annually after the completion of every financial year.

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/audit-reports/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The audits are conducted by a registered CA. The areas covered by the auditors are: capital expenditure and repairs, maintenance; statutory compliance; system implementation; etc.; as well as checking of the accounting process, like collections of fees from students and their reconciliation, maintenance and purchase of books. Salary payment and its statutory compliance, viz., TDS, Professional Tax, Employees Provident Fund, etc., as well as the purchase of assets and calculation of depreciation and other expenses and statutory compliances like TDS contractors, professionals, and rent, are part of it. Budgets, compliance with the budgets, and financial data submitted by all the departments along with the required justification are closely monitored by the institute and management. The main source of funds is the collection of prescribed fees from the students admitted to UG programs. To

mobilize the financial resources, funds are allocated and
expenditures are prioritized as follows: Adequate funds are utilized
for the development and maintenance of infrastructure, viz.,
buildings, laboratories, classrooms, equipment, furniture, etc.
Funds are utilized for priority services like Electricity, Water and
Property taxes, insurance etc. · Requisite funds are utilized for
enhancing library facilities like subscriptions to Books, Online
Journals and Periodicals-magazines, newspapers etc.

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/audit-reports/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC promotes quality culture in the institutes. It plays a
significant role in upgrading college infrastructure and support
facilities to meet the standards of higher education and growing
need of students. It assesses and suggests the parameters of quality
education. At the beginning of academic session, the committee
collects academic plan including publication, extension activity,
collaboration, innovative and best practices, assignment, ICT based
activity, students competition, seminar and workshop supposed to
organize for better performance. The departments and committees
submit reports in an academic session as per the academic plan and
reviewed their academic progress. The report of the committee was
submitted to the IQAC and the same is put forward to College
Development Committee for discussion, suggestion and approval. IQAC
carries

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/iiqa-and-ssr/#
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC carries out following activities Promotion of Quality Meeting Minutes and ATR Feedback Analysis Help to conduct Academic and Administrative Audit Preparation of AQAR Review of Teaching Learning Reforms in Education Implementation of NEP Implementation of Green practices Optimum use of ICT infrastructure

File Description	Documents
Paste link for additional information	https://upcdahivel.ac.in/iiqa-and-ssr/#
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://upcdahivel.ac.in/iqac-mom/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following are some measures initiated by the institution for the promotion of gender equity: The safety and security of all the students have always remained a prime concern of the institution. For that, the timings of the college (from 8.00 to 1.00) are quite convenient for the girls who commute from the neighbouring villages.

Sports practices and other activities are completed before 2 pm. In case of staying back, the girls are escorted to their homes. While going outstation for participating in the inter-college events, a female faculty always accompanies the girls. All the students have been given ID cards to prevent the entry of outsiders. The girls are given helpline numbers to use in an emergency. Self-defence programs are held at regular intervals. Separate restrooms and washrooms are there for the girl and boy students. Academic counselling is available to all. The Women's Committee organizes a number of activities for women's empowerment. Another committee formed for the safety of the girl students is the Anti-ragging Committee. This committee, however, is formed for the safety of both the girl and the boy students. Fortunately, no serious kind of complaint has ever been registered to this committee.

File Description	Documents
Annual gender sensitization action plan	Gender equality and awareness unit have been introduced at the institution. Gender awareness is promoted at the university via workshops, seminars, guest lectures, street plays, poster displays, counselling, and other activities. Female students were taught
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Common Room, Counselling, Safety and Security

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

solid waste as solid or semi-solid domestic waste, sanitary waste, commercial waste, institutional waste, catering and market waste and other non residential wastes, street sweepings, silt removed or collected from the surface drains, horticulture waste, agriculture and dairy waste, treated bio-medical waste. The bio-degradable waste shall be processed, treated and disposed off through composting within the premises as far as possible. The residual waste shall be given to the waste collectors or agency as directed by the local body'.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://upcdahivel.ac.in/physical-facilities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**

B. Any 3 of the above

4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is located in the Rural and Tribal areas of Maharashtra State. It offers education to educationally and economically backward students. Students belonging to SC, ST, OBC, SBC, and Minorities study in the college. Linguistic diversity is a part of the region as students belonging to various tribal and rural communities speak languages like Ahirrani, Kokani, Mavchi etc. Even though students belong to different communities, castes, and different languages speaking tribal communities, they study in an inclusive environment. Institute tries to provide them an environment of Unity in Diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various activities wereorganised during the year to sensitize students, teachers and non-teaching staff about human values and code of conduct. Manual of code of conduct is made available for all in various departments, office and on the college website.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates national and international days. Kindly check the file attached herwith

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Tobacco Free Campaign In the college's catchment area, people from small villages are found more addicted to the tobacco chewing. Tobacco is openly sold as a commodity in the weekly markets. Certain people use tobacco as tooth powder. Some people believe that tobacco can heal toothache. It is due to the lack of education and poverty. In tribal villages, many women are observed to have habit of tobacco chewing. It is a need of an hour to educate people and dissuade them from using tobacco. Tobacco has been the cause of many diseases like cancer, etc. Most of the people living in rural India have been suffering from various diseases caused by tobacco chewing or smoking.

2. Empowerment of Female Students through 'Yuvati Sabha' The context: The college is located in a hilly and tribal area. The students belong to small Padas (tribal villages). The college aims to empower female students and to achieve that, it runs a special women's unit called 'Yuvati Sabha' to tackle the issues and problems of female students. The coordinator of Yuvati Sabha is instrumental in organising several activities and programs to instil encouragement and strength amongst the women students.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Navoday Shaikshanik Sanstha Dhule's Uttamrao Patil Arts and Science College is an institute of higher education nestled in the heart of the tribal zone of North Maharashtra. Our distinctiveness lies in our unwavering commitment to: Higher Education to Marginal Communities: The mission of the institute is "To provide higher education in the faculties of arts and science to the students from tribal and rural sections of the society to groom them to be responsible citizens, who will torch for disseminating knowledge in the tribal and rural masses and sustained socio-economic development of the society with conservation of environment." The institute is

committed to providing higher education to society's economically and socially weaker sections. Dhule district has a low GER in Maharashtra state; therefore, with the institute's inception, the objective is to improve the quality of higher education in the catchment area. This institute imparts higher education to rural, tribal and marginalised communities. Uttamrao Patil College enhances the quality of life, developed environment, justifiable living, human values and quality of education. Different expansion activities, including health, literacy, and moral and ethical progress, were introduced under one umbrella to improve the quality of life.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To go for NAAC Reaccreditation

2. To improve teaching-learning quality

3. To provide sufficient infrastructure

4. To participate in NIRF

5. To enhance the use of ICT

6. To encourage to produce quality research

7. To implement ABC and prepare to implement National Education Policy 2020 as per the direction of the affiliating university and state government.

8. To increase the infrastructural facilities to the students and the staff.