



YEARLY STATUS REPORT - 2020-2021

| Part A | |
|--|---|
| Data of the Institution | |
| 1.Name of the Institution | Navoday Shaikshanik Sanstha Dhule's Uttamrao Patil Arts and Science College |
| • Name of the Head of the institution | Dr. B. D. Borse |
| • Designation | Principal |
| • Does the institution function from its own campus? | No |
| • Phone no./Alternate phone no. | 02561230643 |
| • Mobile no | 9130955910 |
| • Registered e-mail | borsebobot@rediffmail.com |
| • Alternate e-mail | upcdahivel@yahoo.co.in |
| • Address | Beside Surat Nagpur National Highway, Dahiwel, Tal-Sakri, Dist- Dhule |
| • City/Town | Dahiwel |
| • State/UT | Maharashtra |
| • Pin Code | 424304 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | UGC 2f and 12(B) | | | | |
| • Name of the Affiliating University | Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon | | | | |
| • Name of the IQAC Coordinator | Ireshadsaheb Usmansaheb Shaikh | | | | |
| • Phone No. | 02561230643 | | | | |
| • Alternate phone No. | 02561230643 | | | | |
| • Mobile | 9923926111 | | | | |
| • IQAC e-mail address | iqacupcd95@gmail.com | | | | |
| • Alternate Email address | upcdahivel@yahoo.co.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://upcdahivel.ac.in/aqar/# | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://www.upcdahivel.ac.in/ | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.07 | 2012 | 15/09/2012 | 14/09/2017 |
| 6.Date of Establishment of IQAC | | | 16/06/2012 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | NIL | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of | | | View File | | |

| | | |
|---|------------------|--|
| IQAC | | |
| 9.No. of IQAC meetings held during the year | 04 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>Regular Meetings and ATR of IQAC Feedback Collection and Analysis Quality Promotion activities Research and Extension activities</p> | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|---|--|
| To prepare academic calendar and track teaching, learning | Academic Calendar was prepared and provided to all the departments. Teaching, learning and evaluation was carried out as per the academic calendar. While preparing teaching plan Covid 19 effect had been taken into consideration. As it had impacted the teaching learning process badly. Online and virtual platforms Zoom, Google Meet, You Tube, Google Classroom, Whats app groups were widely promoted and used. |
| To form various academic committees | Various academic committees were formed as per the instructions of the Principal Dr. B. D. Borse to run curricular, co-curricular and extra-curricular activities smoothly. |
| Feedback | Feedback Forms from various stakeholders were collected, analysed and submitted to CDC. |
| To organise various activities | Following activities were organised in online mode and offline mode: International Yoga day was celebrated on 21st June 2020 through online mode. 2. Corona-Virus guidance at various surrounding villages through NSS Volunteers. 3. Tree plantation campaign was carried out during April 2020 to June 2020 at surrounding villages. Students were encouraged to plant the tree at their village and surrounding area and send the selfie. Sanitizers and mask were distributed to 450 beneficiaries during April to June 2020. NSS Volunteers worked as Police Friend volunteers to implement |

lockdown strictly in the surrounding area. Oaths were taken to abandon Tobacco Chewing and Spitting on 11th July 2020. Gnadagi Mukt Abhiyan was organised on the occasion of Independence Day. Various awareness activities were organised during 13th to 19th of August 2020 on the occasion of 'International Organ Donation Week'. Fit India Run India campaign were organised during 1 to 15th September 2020. My family is My Responsibility campaign was organised on 10th October 2020 and a survey of 65 families was carried out. Vachan Prerana Din was celebrated on 15th October 2020. Various days of national importance were celebrated.

To enhance participation of teachers in online teaching-learning evaluation process.

All the teachers participated in Train the Teacher workshop of 4 days organised by the parent university. They were oriented the technology to use in teaching. Online exam

Research Promotion

Teachers were encouraged to publish quality research papers and books. Most of the teachers have completed their M Phil and Ph D in concerning subjects.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| CDC | 26/01/2021 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2020-21 | 16/02/2022 |

15. Multidisciplinary / interdisciplinary

The College is affiliated with KBCNM University, Jalgaon, which adopted CBCS Pattern from 2018-19. CBCS Pattern offers an interdisciplinary curriculum to the students. Students of FY BSc can study literature and languages in Semester 1 and Students of SYBSc can opt for Marathi or English language as a subject to enhance their language competencies. The syllabus of Languages and social sciences contains scientific temperament topics, Technological and agricultural developments.

16. Academic bank of credits (ABC):

Academic Bank credit has not yet been implemented by the parent university. With the acceptance of the Bank Credit by KBCNMU, Jalgaon, the institute will start registration of the students to Academic Bank Credit.

17. Skill development:

Skill development is the core of the current CBCS curriculum. Students were taught to improve their competencies like communication skills, computing skills etc. Certificate courses also inculcate skills in students. Students of languages get trained to speak fluently and effectively. Soft skills are the need of an hour, students activities and practice sessions are organised for the purpose.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge System is a core part of the curriculum. Marathi, Hindi, and English-translated literature deal with ancient Indian values, and historical pieces. Sociology, history, and political science contain the education of all the ancient Indian cultures, traditions and religious teachings of the time.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The curriculum is outcome-based. Program Outcome and Course Outcomes have been clearly defined and illustrated at the beginning of every course. Students are made familiar with the outcomes so that they would decide. The teaching-learning process begins with teaching

planning, with the formulation of the Academic calendar, delivery of the curriculum, and the assessment of the performances. With the examination results, it is assessed whether the students have achieved the course outcomes.

20.Distance education/online education:

There is no distance education facility in the institute at this time. Online mode of education has become a need of an hour. The institute has been using various online platforms to enrich online education along with the offline traditional modes of education.

Extended Profile

1.Programme

| | |
|--|----|
| 1.1 | 06 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|-----|
| 2.1 | 397 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|-----|
| 2.2 | 198 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 113 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|--|-----------|
| 3.1 | 22 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----------|
| 3.2 | 25 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

4.Institution

| | |
|--|-----------|
| 4.1 | 13 |
| Total number of Classrooms and Seminar halls | |

| | |
|---|------------|
| 4.2 | 5.5 |
| Total expenditure excluding salary during the year (INR in lakhs) | |

| | |
|---|-----------|
| 4.3 | 10 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute offers quality education in arts and science streams at the graduate level to tribal and rural students. The institute is affiliated with KBCNM University Jalgaon, and syllabi prescribed by the said university are implemented. Teachers and members of BoS participate in syllabi framing. A meeting of the staff is called to

prepare a teaching plan and organize bridge courses and remedial coaching. The Syllabi of the subjects taught are available on the college website and it is also provided to the students in the classroom. The teaching plan is prepared according to the academic calendar. Teachers track their progress of teaching-learning records in teaching diaries. Internal exams, practical and co-curricular, and extension activities are arranged within the stipulated. Fast and slow learners are approached in different manners. Highly qualified teachers use ICT facilities to enrich teaching-learning. Suggestions on curriculum received from students directly or through feedback forms are taken into consideration in IQAC meetings. An attempt is made to enrich teaching-learning with student-centric, participative, and experiential learning. Value-based extension activities develop students' other abilities. Students are encouraged to participate in curricular, co-curricular, and extension activities. Through effective implementation, an attempt is made to achieve program outcomes with the alignment of the vision and mission of the institute.

Due to the Coronavirus pandemic, online and virtual mode of teaching was used for the purpose.

| File Description | Documents |
|-------------------------------------|--|
| Upload relevant supporting document | View File |
| Link for Additional information | www.upcdahivel.ac.in |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated with KBCNMU Jalgaon. It refers to the Academic Calendar of the university while preparing the Academic calendar of the college. The institute has formed a committee for this purpose. The academic calendar includes the tentative schedule of conduct of the Internal Evaluation. Internal Evaluation is carried out through tests, tutorials, assignments, and seminars as prescribed by KBCNM University, Jalgaon. The academic calendar covers important days, various anniversaries of national leaders, meetings and events, workshops, and practicals for the concerning semesters. Internal Evaluation of odd and even semesters is carried out as per the rules and regulations prescribed by the parent university. Internal Exams are generally arranged before University exams.

| File Description | Documents |
|-------------------------------------|--|
| Upload relevant supporting document | View File |
| Link for Additional information | www.upcdahivel.ac.in |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

13

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum includes various issues of ethics, gender, human values, environment, and sustainability. The Institute runs six subjects at the special level, six general, and one at the compulsory level. Human values and professional ethics are taught in the curriculum. A handbook of human values and professional ethics has been made available on the college website. Environmental studies and GK are compulsory subjects at FY and SY levels. Gender-related issues are taught in languages, sociology, and economics.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

114

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

| Teachers Employers Alumni | |
|--|---|
| File Description | Documents |
| URL for stakeholder feedback report | https://upcdahivel.ac.in/wp-content/uploads/Feedback-Analysis-2020-21.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | View File |
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
| File Description | Documents |
| Upload any additional information | View File |
| URL for feedback report | https://upcdahivel.ac.in/wp-content/uploads/Feedback-Analysis-2020-21.pdf |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment Number Number of students admitted during the year | |
| 2.1.1.1 - Number of students admitted during the year | |
| 397 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |
| 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats) | |
| 2.1.2.1 - Number of actual students admitted from the reserved categories during the year | |

372

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute organises various special programmes for advanced and slow learners like bridge courses, remedial coaching, certificate courses in spoken English, communication skills, travel and tourism. To cater the needs of the students at different level, students are identified as slow and advanced learners with the help of their performance and abilities and then they are provided extra attention and coaching. Slow learners are offered with extra lectures explaining basic conceptual material with day today examples and advanced learners with extra material fulfilling their needs of study. Students who failed in the odd semester in subjects like English are provided extra lectures of the same subjects.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upcdahivel.ac.in |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 397 | 20 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process is the involvement of the teacher and

learners. The institute offers education in the field of Arts and Science keeping students at the center. Students are offered to participate and learn. They are encouraged to understand their value and to improve life skills. Various activities like discussions, debates, speeches, seminars and presentations, quizzes, Physics aptitude tests, surveys, participation in various camps, Avishkar, online platforms, etc. are arranged so that students will be able to participate and learn, participate, and solve problems. Traditional chalk and talk teaching method is enriched with ICT-enabled learning and online teaching.

| File Description | Documents |
|-----------------------------------|--|
| Upload any additional information | View File |
| Link for additional information | www.upcdahivel.ac.in |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has transformed education system thoroughly, to meet students needs following ICT enabled tools and gadgets are used to enhance the learning experience of the students.

Use of LCD Projectors

Use of online meeting platforms to teach like Google Classroom, Google Forms to organise Tests, Zoom, Google Meet, YouTube, Social Media Platforms like Whats App and Telegrams.

Recorded videos

NLIST to improve their knowledge and understanding of the Subjects

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Examination committee plan, implements, and review Continuous Internal Evaluation as per the affiliating university rules and regulations. The tentative dates of the internal tests, assignments and practicals are communicated to the students through the notices and academic calendar. The following are the transparency and robustness measures for the Internal Assessment: Teachers initially communicate in the classroom the weightages and the process of continuous internal evaluation. After the evaluation, marks are displayed for the students. Attendance records of students are strictly checked. The record of the CIE is maintained and retained for three years at the departments under the custody of the HoDs. Assessment practices are conducted and undertaken ethically, honestly and with integrity by faculty and students. In theory courses minimum two unit tests along with assignments are arranged. For practical courses, tools are attendance, preparation, conduction of lab, post-experiment quiz and practical book. Marks of the internal examination are communicated to the students and teachers discuss the assessed answer sheets with the students. Use of cell phone is strictly prohibited in the examination hall. There is a Grievances Redressal Cell to deal with the complaints regarding the CIE.

| File Description | Documents |
|---------------------------------|--|
| Any additional information | View File |
| Link for additional information | www.upcdahivel.ac.in |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination committee plan, implement and review Continuous Internal Evaluation as per the affiliating university rules and regulations. The tentative dates of the internal tests, assignments and practical are communicated to the students through the notices and academic calendar. The following are the transparency and robustness measures for the Internal Assessment: Teachers initially communicate in the classroom the weightages and the process of continuous internal evaluation. After the evaluation, marks are displayed for the students. Attendance records of students are strictly checked. The record of the CIE is maintained and retained for three years at the departments under the custody of the HoDs. Assessment practices are conducted and undertaken ethically, honestly and with integrity by faculty and students. In theory courses minimum two unit tests along with assignments are arranged. For practical courses, tools are attendance, preparation, conduction of lab, post experiment quiz and practical book. Marks of the internal examination are communicated to the students and teachers discuss the assessed answer sheets with the students. Use of cell phone is strictly prohibited in the examination hall. There is a Grievances Redressal Cell to deal with the complaints regarding the CIE.

| File Description | Documents |
|---------------------------------|--|
| Any additional information | View File |
| Link for additional information | www.upcdahivel.ac.in |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute has clearly stated the program outcome, program-specific outcome, and course outcome, and the same is displayed on the college website. It is provided to the teachers and students with the syllabus copies of the concerning programs. Students are made familiar with the outcome at the initial stage of regular teaching. The syllabus copies are made available and distributed amongst teachers so that they would get familiar with the outcome and plan their teaching accordingly.

| File Description | Documents |
|---|--|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | www.upcdahivel.ac.in |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes have been clearly stated and there is a mechanism to evaluate the attainment of the outcomes. The evaluation of the students is carried out throuout theoritical, practical and internal examination. The results of the students in theory and Internal evaluation reflect the attainment of outcomes. Some other achievements of the students in various competitions, quizzes, tests etc. are personally analized to understand the attainment of outcomes.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for Additional information | www.upcdahivel.ac.in |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

117

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://upcdahivel.ac.in/wp-content/uploads/SSS-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has highly qualified staff with a lot of research experience. Prin. Dr. B. D. Borse has done an extensive research on fungi and been awarded his name to the species of the particular fungi as Borsei. Majority teachers have completed their M. Phil and Ph. D degrees. There are many research guides that help to create a research and innovation ecosystem. Students are encouraged and sent to participate University Avishkar event and present their small scale research presentations. Physics aptitude test, various essay competitions are organised to orient students with new ideas in the respective fields. Teachers have published research papers, textbooks and reference books that further encourage other teachers and students.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional information | www.upcdahivel.ac.in |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

| File Description | Documents |
|--|--|
| URL to the research page on HEI website | www.upcdahivel.ac.in |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities help students to understand their value in a group, community and society. They get able to understand and empathize the problems of the other people. They even help to address the social issues once they get familiar with them that further help to the society and nation.

NSS: NSS Unit of the college carries out activities related major neighbourhood community and help to sensitize students with social issues. Various camps and Special winter camp in adopted village Bodgaon helps students to live and learn amongst the people of the village. Blood donation, Tree Plantation, Building soil dam, awareness programs, Yoga, Eradication of Superstition etc are organised.

Student Development: This cell organises various sensitizing programs for students: Celebration of various days, students are sent to attend various camps, workshops, Yuvarang youth festival and other events.

Yuvati Sabha (Women's Cell) : This cell sensitize students with gender issues, gender equity, sexual harassment etc.

Library, Sports and other departments organizes various activities for the students, teachers and non teaching staff.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upcdahivel.ac.in |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | No File Uploaded |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

120

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure and facilities that include 12 classrooms, one seminar Hall, 4 labs on the campus, spacious library with number of books and office facilities.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://upcdahivel.ac.in/premises/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a lot of space to organise cultural and sport activities in the campus. Indoor game facility is available. There is an open stage beside the college to organise cultural and sport activities. The wrstling and other outdoor games are organised in the open space of the college ground.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://upcdahivel.ac.in/sports/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://upcdahivel.ac.in/premises/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.5

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated with E-Granthalaya free software. Issue return of books is carried out for teachers and staff. Data entry for students is underway.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://upcdahivel.ac.in/library/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.12

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has installed IT facilities like LCD projectors, Wi Fi facility and frequently updates it

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional information | www.upcdahivel.ac.in |

4.3.2 - Number of Computers

10

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.5

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A. Physical Facilities: Private services are hired for maintenance of campus facilities like plumbers, electrician, carpenter, attendants, water filter mechanic, computer technicians etc. Regular pest control is done to maintain hygiene in the premises. Proper storage facility is provided for maintaining old records. There is one well for water supply to the college. **B. Laboratories:** Maintenance and utilization of the laboratory procedures are

executed under the supervision of the Heads of the Departments of the respective laboratories. Computer systems, two generators, inverters and UPS are available to keep the system working. C. Library: Daily and timely cleaning of stacks and racks is done with sweeping, wiping and removing dust by vacuum cleaner. The library attendant looks after the maintenance of library. Old books are maintained properly. Library is fumigated once in a year to keep it away from library pests. The ground is maintained with the help of players and students. All classrooms have comfortable and sufficient seating arrangements, glass boards, dais, LED tube lights and fans. The Peon is the In Charge of Classroom Maintenance. Classrooms are kept clean by sweeping and wiping with the help of peons. Broken desks and furniture are repaired or damaged desks are replaced

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional information | www.upcdahivel.ac.in |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

205

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

| File Description | Documents |
|---|--|
| Link to Institutional website | www.upcdahivel.ac.in |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|--|-----------------------------------|
| <p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

| |
|--|
| |
|--|

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are encouraged to participate and represent in various activities. Student representative are chosen in IQAC, Students development, Student Council and various other bodies. SC ST OBC Cell.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upcdahivel.ac.in |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is not registerd. We are planning to register next year due to covid-19. Alumni association is in work and organises meetings and events for alumni. They offer their valuable guidance and feebdbak to improve facilities, infrastructure, teaching-learning process. The Alumni of the college basically come from economically weaker section of the society like tribal, farming, labour, and rural, therefore fund generation had not yet been successful. But still Alumni Association help in participating and addressing issues related to the institute.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upcdahivel.ac.in |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

The mission of the institute addresses the needs of the students, the institute's value orientation, and vision for the future.

1. The management and Principal actively participate in Governing Body and CDC formulating action plans for attaining the mission of institute, disseminating the vision and mission to all stakeholders, and involving them in forming the policy statements. The Principal makes action plans in consultation with faculty members to review outcomes.

2. Formulation of action plans: The action plans are formulated in line with quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

3. Interaction with stakeholders: The Principal ensures that all stakeholders are involved in different activities.

4. For the reinforcement of cultural excellence the vision, mission, short-term and long-term goals, and quality policies are kept wide open to all stakeholders for their suggestions, and necessary training is provided to its faculty and supporting staff.

5 . The perspective plan for the next five years includes NAAC Reaccreditation; research Centre, autonomy, Centre of Excellence, and collaborations for higher studies and student placement.6. Through participative management, the faculties are involved in various decision-making bodies of the institute.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://upcdahivel.ac.in/vision-mission/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective Leadership is visible in various institutional practices such as decentralization and participative management. The institution follows the academic calendar provided by the higher education department which describes admission, internal assessment, extracurricular activities, and their analysis, etc. Under the direct supervision of the principal all the departments of the

institute function. -Daily academic activities of the departments are taken care of by the HoDs. -The principal as a representative of the institute leads its faculty members and HoDs in all academic matters. The Plans and the Policies for the fulfillment of the mission of the institute are executed by the active faculty members. For this purpose, different committees have been constituted in the institute, which have been entrusted with the responsibility of implementing the programs and policies. A number of committees have been constituted by the principal to run the institute properly and smoothly. The academic activities were performed by the departmental faculty members, as these responsibilities demand a proper command over informative and knowledge parts of the events

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://upcdahivel.ac.in/# |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute's quality policy is well conveyed from its vision and mission statements. Strategic plans and action plans are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly reviewed by a monitoring mechanism.

Strategic Plan includes:

Annual Calendar by CCE

- Annual Institutional Plan,
- Annual Academic Plan
- AQAR • Academic Audit - Action Taken Report
- Vision and Mission of the College
- Departmental Action Plan
- Students' needs and
- Future plans for the college

Deployment:

The college takes initiatives in these regards by planning and formulating courses of action for better utilization of available human resources and infrastructure. Students' academic excellence,

empowerment, and welfare are of prime importance. The department heads plan the various activities keeping all these aspects in mind

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://upcdahivel.ac.in/wp-content/uploads/Prospectus.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution follows the rules and regulations decided by the affiliating University, the State Government, and the UGC. The institution has to seek permission of the Management in all the important and significant academic as well as administrative affairs. The Management of the Institution consists of a President, a Vice-President, trustees, secretary. At the institutional level, the principal is the final authority who reports to the President of the Management. The Principal is responsible for all the academic and administrative activities of the Institution. In the absence of the principal, two to three senior faculties are given charge to run the Institution. A number of committees have been formed for academic, administrative, co-curricular, sports, and extension activities. In all these committees, there is a chairperson and a vice-chairperson. Some other important administrative committees are Admission Committee, Time Table Committee, and Examination Committee, etc. The principal looks after all the financial

The principal looks after all the financial transactions of all these committees. The recruitment and promotion of academic and administrative staff are done as per the norms decided by the University, State Government, and the UGC. The Institution also follows the State Government and the UGC rules regarding leave.

| File Description | Documents |
|---|---|
| Paste link for additional information | www.upcdahivel.ac.in |
| Link to Organogram of the institution webpage | https://upcdahivel.ac.in/organogram/ |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures for its teaching and non-teaching staff.

The various welfare schemes are as follows:

- Medical Allowance
- Maternity benefits as per norms
- Research Promotion.
- Group Policy
- Medical leave
- Yoga
- counseling
- 24-hour power backup (100%)
- Wi-Fi facility.
- Workspace
- Computing Facility

- Canteen
- Sports facilities

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upcdahivel.ac.in |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual performance appraisal is carried out under the guidance of the principal. Teachers are promoted through the Career Advancement Scheme and Non-teaching staff is promoted on the basis of annual performance.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upcdahivel.ac.in |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute conducts an internal audit which is carried out by College Principal and an external audit is carried out by the Joint director of higher education.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upacdahivel.ac.in |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There were no funds generated from any non-government agencies in the academic year. Due to Covid-19, it was not possible to generate funds.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | www.upcdahivel.ac.in |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning.

- Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
- Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
- Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.
- The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.
- The Institute IQAC regularly meets every three months.
- The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:
 - (a) Annual Quality Assurance Report (AQAR)
 - (B) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)
 - (C) Stakeholder's feedback
 - (D) Process Performance & Conformity
 - (E) Action Taken Reports
- The IQAC led efforts to the successful implementation of modern technology in the TEACHING LEARNING through ICT. Upgradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://upcdahivel.ac.in/iqac-mom/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors and review the teaching-learning process regularly on the basis feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

- **IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:**
- **Academic Calendar:** Based on the University Academic Calendar, the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ etc.
- **Preparation of teaching plan for each Semester:** The teaching plan is prepared by the faculty members for all the subjects they teach in that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships
- **Daily lecture Record:** Everyday faculty prepare and submit details of the lecture along with the topic covered on an online portal.
- **Evaluation of teachers by students:** The institution has a feedback system to evaluate the teachers by students.
- **Student learning outcomes:** The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes; Regular class tests and interactions continuous internal evaluation comprising of internal tests, assignments, group discussions, and seminar presentations. Providing Question bank of various subjects to the students. Providing Lecture notes. Timely Redressal of students' grievances. Extra classes for weak students to solve their problems.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://upcdahivel.ac.in/igac-contribution/ |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

D. Any 1 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality initiatives
with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://upcdahivel.ac.in/feedback/ |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following are some measures initiated by the institution for the promotion of gender equity: The safety and security of all the students have always remained a prime concern of the institution. For that, the timings of the college (from 8.00 to 1.00) are quite convenient for the girls who commute from the neighboring villages. Sports practices and other activities are completed before 2 pm. In case of staying back, the girls are escorted to their homes. While going outstation for participating in the inter-college events, a female faculty always accompanies the girls. All the students have been given ID cards to prevent the entry of outsiders. The girls are given helpline numbers to use in an emergency. Self-defense programs are held at regular intervals. Separate restrooms and washrooms are there for the girl and boy students. Academic counseling is available to all. The Women's Committee organizes a number of activities for women's empowerment. Another committee formed for the safety of the girl students is the Anti-ragging Committee. This committee, however, is formed for the safety of both the girl and the boy students. Fortunately, no serious kind of complaint has ever been registered to this committee.

| File Description | Documents |
|---|--|
| Annual gender sensitization action plan | <p><u>The following are some measures initiated by the institution for the promotion of gender equity: The safety and security of all the students have always remained a prime concern of the institution. For that, the timings of the college (from 8.00 to 1.00) are quite convenient for the girls who commute from the neighboring villages. Sports practices and other activities are completed before 2 pm. In case of staying back, the girls are escorted to their homes. While going outstation for participating in the inter-college events, a female faculty always accompanies the girls. All the students have been given ID cards to prevent the entry of outsiders. The girls are given helpline numbers to use in an emergency. Self-defense programs are held at regular intervals. Separate restrooms and washrooms are there for the girl and boy students. Academic counseling is available to all. The Women's Committee organizes a number of activities for women's empowerment. Another committee formed for the safety of the girl students is the Anti-ragging Committee. This committee, however, is formed for the safety of both the girl and the boy students. Fortunately, no serious kind of complaint has ever been registered to this committee</u></p> |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <p><u>Safety and Security. Common Room. Ladies Room.</u></p> |
| <p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p> | <p>D. Any 1 of the above</p> |

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste as solid or semi-solid domestic waste, sanitary waste, commercial waste, institutional waste, catering and market waste and other non-residential wastes, street sweepings, silt removed or collected from the surface drains, horticulture waste, agriculture and dairy waste, treated bio-medical waste. The bio-degradable waste shall be processed, treated and disposed off through composting within the premises as far as possible. The residual waste shall be given to the waste collectors or agency as directed by the local body' .

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

D. Any 1 of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is located in the Rural and Tribal areas of Maharashtra State. It offers education to educationally and economically backward students. Students belonging to SC, ST, OBC, SBC, and Minorities study in the college. Linguistic diversity is a part of the region as students belonging to various tribal and rural communities speak languages like Ahirrani, Kokani, Mavchi etc. Even though students belong to different communities, castes, and different languages speaking tribal communities, they study in an inclusive environment. Institute tries to provide them an environment of Unity in Diversity.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute has published a manual on Human Values, professional ethics, and code of conduct. The manual is available in every department and staff and students are made aware of their constitutional obligations: values, rights and duties, and

responsibilities through various programs and activities.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Along with sensitization Manual of human values, profession ethics, and code of conduct is distributed and uploaded on the website. |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively celebrates various days of national and international importance.

Following are the national and international commemorative days, events and festivals that are regularly celebrated in the college.

International Day of Yoga Social Justice Day

Independence Day

Lokmanya Tilak Birth Anniversary

Teachers Day

Dr A P J Abdul Kalam Birth Anniversary

International Indigenous Day/ Kranti Din Indian Constitution Day

Savitribai Phule Birth Anniversary

National Youth Day

Republic Day Martyrs Day

Chhatrapati Shivaji Maharaj Birth Anniversary

Internal Womens' Day

Mahatma Jyotirao Phule Birth Anniversary

Dr Babasaheb Ambedkar Birth Anniversary

Marathi Rajbhasha Din

National Science Day

National Unity Day

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Tobacco Free Campaign

The context: Tobacco has been the cause of many diseases like cancer etc. Most of the people living in rural India have been suffering from various diseases caused by tobacco chewing or smoking. The college falls in rural and tribal areas of Dhule district of Maharashtra state.

Objectives:

1. To make them aware of the dangerous causes of tobacco chewing and smoking.
2. To make a tobacco-free campus.
3. To educate the healthy habits.
4. To inculcate healthy habits along with value education.

2. Health Checkup for Women Students

The context: the college is located in the hilly and tribal areas. The students belong to the small Padas (tribal villages). These Padas lack medical facilities. They have to go to the tahsil or a nearby big village for treatment. Women students who belong to tribal communities are unaware of women's health issues. The college runs special women's unit called Yuvati Sabha to tackle the issues and problems of women students. The coordinator of Yuvati Sabha decided to have a regular check-ups of women students to make them aware of their health problems and treatment.

Objectives:

5. To spread awareness about women's health issues.
6. To provide a secure, healthy, and educational environment.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://upcdahivel.ac.in/wp-content/uploads/Best-Practices.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College is Grant-in-aid by state government for salary component.

Lively atmosphere with students from rural and tribal sections of Society. Research activities with increase in number of research and books publications. Imparting education from Higher Secondary to UG to 1st generation learners of Tribal section of community at large level. A student friendly environment with sufficient infrastructural facilities with student centric learning environment. A harmonious relationship between Staff, Students and other stake holders. Qualified and dedicated faculty and support to faculty for research activity and encouraging for pursuing higher studies leading to M. Phil. and Ph. D. Central library with rich collection of reference books, subscribed journals, e-journals, reading room for boys, girls and faculty members. Broad Band and Wi-Fi facility in the campus.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

To run skill-development and vocational courses. • To explore the benefits of funding agencies for the modernization of laboratories. • Era of collaborations: National and international level institutions and organizations. • Growing demand for newer learning modules from different segments of society. • Preparing students for competitive Exams. such as MPSC, UPSC, NET, SET, etc. • Alumni networking to enhance the academic and placement activities. • To start PG-level education on a self-financing basis. • To organize conferences, seminar-workshop on various subjects in the college. • To encourage students to participate in various sports competitions and activities. • To encourage research activities in the college. • To organize social awareness campaign in the college. • To plant trees on the college premises. • To expand laboratories and infrastructure. • Financial self-sufficiency. • Adjusting to rapidly-changing socio-eco-political and techno-environment. • To remove Technical constraints on employing new teaching staff. • To decrease High cost of maintenance of infrastructure. • Limitations and constraints in Govt. financial support such as non-salary grants. • To remove hesitation of students in tribal areas towards pursuing higher education. • Enhancing employability skills of students in rapidly changing technology.