



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	NAVODAY SHAIKSHANIK SANSTHA'S UTTAMRAO PATIL ARTS AND SCIENCE COLLEGE
Name of the head of the Institution	Dr. B. D. Borse
Designation	Principal
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	02561230643
Mobile no.	9130955910
Registered Email	upcdahivel@yahoo.co.in
Alternate Email	iqacupcd95@gmail.com
Address	Beside Surat Nagpur Highway, Dahiwel, Tal- Sakri, Dist- Dhule
City/Town	Dahiwel
State/UT	Maharashtra
Pincode	424304

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Ireshadsaheb Usmansaheb Shaikh</b>
Phone no/Alternate Phone no.	<b>02561230643</b>
Mobile no.	<b>9923926111</b>
Registered Email	<b>ireshad.shaikh11@gmail.com</b>
Alternate Email	<b>iqacupcd95@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://upcdahivel.ac.in/document/AOAR%202017-18.pdf">http://upcdahivel.ac.in/document/AOAR%202017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://upcdahivel.ac.in/document/Academic%20Calendar%202019-20.pdf">http://upcdahivel.ac.in/document/Academic%20Calendar%202019-20.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.07</b>	<b>2012</b>	<b>15-Sep-2012</b>	<b>14-Sep-2017</b>

<b>6. Date of Establishment of IQAC</b>	<b>16-Jun-2012</b>
---	--------------------

**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Self Defense Training for</b>	<b>02-Jan-2019</b>	<b>52</b>

women students	10	
Guest Lecture on Laws against Sexual Harassment and manipulation	06-Sep-2018 1	45
Guidance regarding Use of Sanitary Napkin	30-Jan-2019 1	73
Intercollegiate Workshop on Personality Development for women Students	08-Oct-2021 1	115
Health Management Guidance	28-Sep-2018 1	75
Skill development and self employability workshop	19-Sep-2018 1	50
International Yoga Day	21-Jun-2018 1	82
cleanliness week	24-Nov-2018 8	127

L::asset('/', 'public').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities**

No

during the year?

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Workshop on NAAC Reaccreditation new process for teaching and nonteaching staff  
Skill Development and Self Employment workshop  
Workshop on Personality development for women students  
Expert guidance on Laws against Sexual harassment  
Workshop on Global Warming

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organize various extra curricular activities	Extra curricular activities of various departments and units were organized during the year. Activities like Annual Gathering, cultural and sport activities, rallies,celebration of various days of National Importance, poster presentations, various competitions etc. were organized.
To upgrade teaching learning process with the introduction of CBCS pattern from the academic year 2018.	Affiliating university implemented CBCS pattern from 17 July 2018. Teachers were sent to attend the workshops regarding CBCS pattern organised by the university. They also instructed to introduce the pattern to the students of FYBA and FYBSc.
To motivate faculty members for professional development	Teachers were sent to attend Refresher and short term courses.
Community Engagement	NSS, Student Development centre and Red Ribbon Club organized various community enguagement events and send students to participate in local community and do social service.
Gender Sensitization	Women's Cell 'Yuvati Sabha' leads the activities ragarding gender sensitizing. Activities like personality development for women students, Guest lecture on Laws related to women issues were organised.
To analyse the feedback received	Feedback received from various stakeholders were analysed and put into the IQAC meeting. Suggestions received from various stakeholders were forwarded to CDC to take actions accordingly.
To prepare academic calendar and follow it accordingly.	Academic calendar was prepared keeping in view the academic calendar of the

affiliating university. Curricular and cocurricular activities were organized as per academic calendar. Internal examinations were also held accordingly.

[View Uploaded File](#)

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee	01-Jan-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

25-Jan-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institute use MIS partially, most of the data is managed offline and online and stored for further use. The institute is located in tribal area and does not afford to buy as many software for data management and processing due to cost. College doesn't receive any grants other than salary. The College uses the modules and software provided by affiliating university for admission and examination process, General Details of the Institute, Details of the courses, Total Approved Seats Details of Approved Seats and Subject wise, Details of Research Activities, Student Enrolment, Scholarship Availing Students, Physical Education Facilities, Examination Results Break Up of Fees Received Expenditure Status of Plans Scheme Approved and Filled Positions Administration and Planning.

Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC stated the policy regarding curricular planning and implementation. As the institute offers quality education in arts and science streams at graduate level, students mostly belong to rural and tribal area. It further enhances the need of effective planning and implementation. So far as the planning and implementation of curriculum is considered, it is carried out as per the needs of the students. The institute is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon. The institute religiously implements the syllabi prescribed by the university. From the current academic year i. e. 2018, University has adopted Choice Based Credit system that further increased flexibility in curriculum. So far as the syllabus framing is considered, teachers working in various capacities attend the syllabus restructuring workshops organized by the university and give suggestions. In the very beginning of the academic year, the principal calls meeting regarding curriculum planning and implementation. Copies of syllabi, teaching diaries are provided to the teachers. Teaching plan is prepared according to the academic calendar. Teachers prepare their teaching plan and other activities taking in view the available time in a semester. Teachers track their progress of teaching learning records in teaching diaries. Internal exams, practical and co-curricular and extension activities are arranged within stipulated time period in accordance with the academic calendar. Bridge course and remedial coaching for various subjects has been a part of regular teaching to achieve good results and to improve students' level of understanding. Fast learners and slow learners are decided on the basis of internal exam and teachers' experience, and provided them extra material and extra coaching. The faculty members are highly qualified, as most of them are awarded with M. Phil and Ph. D. in their respective subjects that further improves the possibility of effective implementation of curriculum. Most of the teachers come from nearby villages; therefore they know their students very well, because they are familiar with the backgrounds of students and it further assist them in their effective implementation of curriculum. Faculty members have also published number of research papers in their respective subjects, which further enhance their ability to understand and master their subjects. Traditional teaching learning process has been enriched with ICT facilities. Majority of the teachers use ICT tools to facilitate their subjects to the students. In an ongoing process of teaching learning, suggestion on curriculum received from students directly or through feedback forms are taken into consideration in IQAC meeting and attempt is made to improve or put forward to the authorities. It is also rigidly observed that curriculum planning and implementation strictly adhered to academic calendar. Mentor Mentee scheme also help teachers to understand students' background. An attempt is made to enrich teaching learning with student centric, participative and experiential learning. Value based extension activities develops students' other abilities. Students are encouraged to participate in curricular, co-curricular and extension activities. Moreover, Members of Board of studies of the university while framing the syllabi take special care to include value education topics and community engagement to be included into the curriculum. The Sports, NSS, Student development units of the college prepare their annual plan for the co-curricular and extension activities. It is the effective planning and implementation that resulted in meritorious successful students. By effective implementation, an attempt is made to achieve program outcomes with alignment of vision and mission of the institute.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
-------------	-----------------	----------	----------	-----------------	-------

		Introduction		ability/entrepreneurship	Development
NIL	NIL	Nil	00	NIL	NIL

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
<a href="#">View Uploaded File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi	16/06/2018
BA	Hindi	16/06/2018
BA	History	16/06/2018
BA	Sociology	16/06/2018
BA	Geography	16/06/2018
BSc	Chemistry	16/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
2	01/10/2012	100
<a href="#">View Uploaded File</a>		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	157
BSc	Environmental Studies	109
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

#### Feedback Obtained

The IQAC prepared a questionnaire comprising all aspects of quality improvement in Curriculum. Feedback on curriculum is collected from students by circulating the Feedback Forms. Feedback committee and IQAC analyze the collected forms. The analysis report is presented in IQAC meeting IQAC put forward the results and suggestion to the principal to take action. Feedback is collected from teachers by circulating the feedback forms. Subsequent action is similar to the other forms. The teachers also give feedback which is collected and forwarded to the authorities for further action. The feedback committee collects inputs and suggestions from the stakeholders and further action to be taken is discussed with departments and authorities. The data is compiled and analysed manually. Analysis of Annual Feedback from various stakeholders is put forward at the IQAC, departmental meetings and College Development Committee to discuss the suggestions and trends and feasibility of implementing the suggestions in the feedback. The analysis report further forwarded to the BoS of the affiliating University.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, Hindi, History, Sociology, Geography	460	219	291
BSc	Chemistry	360	229	229

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	520	0	22	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	19	4	2	0	1

[View File of ICT Tools and resources](#)

No file uploaded.

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)



The institute has a Tutor Ward committee that works to implement mentor: mentee scheme. The committee members allow a list of certain students with their respective mentors. The Mentor: Mentee allocation is carried out with discussion in a meeting. Each mentor arranges at least two meetings with the mentees allocated. The IQAC reviews the mentoring system frequently through the meetings with the members of the committee. The goal of student mentoring is to help students to make teaching learning process more feasible and effective and to develop to their full academic and personal potential. The College ensures that all learners receive the care, guidance and support necessary to maintain and extend their personal development and academic progress. It is vital that all students receive regular and informed guidance, have a wide range of experiences and understand where to get further information and advice. • Mentor Mentee Meetings • Individual learning reviews and target setting • Career's guidance • Further and Higher Education guidance • Workplace learning experiences offered • Regular internal communications with students • soft skill initiatives • Community involvement opportunities • In some cases the relationship between the mentor and the mentee may be the only stability student knows, and the only time anyone spends quality time with them. Therefore, the Institute stipulates that a student mentor spend a minimum of one hour every month with their mentee. Responsibilities of Mentor: • Maintain Mentor-Mentee meet record • Keep contact details of students parents • Record of previous semester result • Record of Mentor-Student meeting • Provide information about students to the each teacher whenever required. • Student counseling should be done whenever required. The role of the mentor is not simply to provide guidance and advice on how to accomplish certain tasks skillfully. The mentor's primary role is to provide psychosocial support fostering the mentee's visibility, and to accept responsibility for his or her own growth and improve their skills

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
520	22	1 : 24

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	22	3	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
<a href="#">View Uploaded File</a>			

**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	2	VI	24/05/2019	14/06/2019
BA	1	VI	24/05/2019	14/06/2019
<a href="#">View Uploaded File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To tackle internal and university examinations of the institutional students and its results, the institute has appointed an Examination Committee. The Examination committee plan, implement and review Continuous Internal Evaluation

as per the affiliating university rules and regulations. The tentative dates of the internal tests, assignments and practical are communicated to the students through the notices and academic calendar. The Principal regularly conducts meetings of Examination committee to ensure the timely completion of CIE and examination related activities. It is mandatory for the students and the faculty to adhere to the academic calendar for the completion of CIE. In each academic year, semester-wise Examination Committee meetings are organized for the better conducting of CIE. The CIE dates are adhered to during each semester. This helps in timely declaration of internal assessment result. From the academic calendar of events and calendar for internal evaluation, each department prepares its schedule of departmental curricular activities like assessment dates, technical events, field visits, guest lectures, workshops and other extra-curricular activities, seminars, quizzes, project submission, practical journal certification. The following are the transparency and robustness measures for the Internal Assessment: Internal Evaluation Record books are provided to all students. Plan of the conduct of internal assessment process along with assessment tools is communicated to the faculty through the meeting with the Principal. Teachers initially communicate in the classroom the weightages and the process of continuous internal evaluation. After the evaluation, the grades or marks are displayed for the students. Students who are not able to give internal exams at the scheduled time due to their engagements in sports and cultural activities or due to personal valid reasons, are given opportunity to reappear for internal tests. Attendance records of students are strictly checked. The results of all the internal examinations are declared and model answers of the test are discussed with the students. The record of the CIE is maintained and retained for three years at the departments under the custody of the HoDs. • Assessment practices are conducted and undertaken ethically, honestly and with integrity by faculty and students. • In theory courses minimum two unit tests along with assignments, seminar, quizzes etc. • For practical courses, tools are attendance, preparation, conduction of lab, post experiment quiz and practical book. • Prevention of malpractices in examination halls is also ensured by the vigilance of internal squad.. • The heads of department look after effective monitoring and timely implementation of the internal examination and procedure of evaluation. • Question paper setting and evaluation of some courses are carried out by the respective departments as per the university guidelines. Marks of the internal examination are communicated to the students and teachers discusses the assessed answer sheets with the students. • Use of cell phone is strictly prohibited in the examination hall. • There is a Grievances Redressal Cell to deal with the complaints regarding the CIE. Thus, the internal assessment mechanism of the college is transparent and robust in terms of frequency and variety.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The academic calendar of the institute is prepared by the IQAC aligned with the university calendar. It shows plans for curricular and co-curricular activities, holidays, commencement and end date of the semester, tentative dates of university examination and internal evaluation schedule etc. • The Academic Calendar is available on the college website and is a source of information and planner for students, parents, faculty, staff, and other stakeholders of the institute. It encompasses all the activities of the institute such as, Administrative, Academic, co-curricular and extracurricular activities. • The academic calendar is then provided to all faculties of the department before the commencement of the semester. Preparation of academic calendar immensely contributes to timely completion of all the academic activities. The faculties then prepare detailed individual Teachers' dairy and academic planner which shows curriculum delivery plan for each course and corresponding execution dates. • The academic planner of the teacher generally

highlights the unit test, practical, group discussions, seminar, presentations, and projects etc. as per their teaching plans. The IQAC ensures the implementation of the Academic Calendar by monitoring activities and implementing gaps are reviewed periodically. • The college examination cell also follows the dates of academic calendar for conduction of term end and internal assessment as well as dates by which the marks need to be submitted online.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://upcdahivel.ac.in/document/Program%20Outcome%20for%20BA.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	Marathi, Hindi, History, Sociology, Geography	59	33	55.93
2	BSc	Chemistry	53	7	13

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://upcdahivel.ac.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Kavayitri Bahinabai Chaudhari North Maharashtra University Jlgaon	1	1

[View Uploaded File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	Nil
<a href="#">View Uploaded File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nil	Nil	Nil	Nil	Nil
<a href="#">View Uploaded File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1
History	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	HISTROY	6	5
International	Sociology	2	06
International	Geography	5	06
International	Economics	3	06
International	Chemistry	4	06
International	Botany	15	6
International	Physics	9	6
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	3
Physics	3
Chemistry	4
<a href="#">View Uploaded File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nil	Nil	Nil	Nil	Nil	Nil

[View Uploaded File](#)

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effect of cationic gemini surfactant and its monomeric counterpart on the conformational stability and esterase activity of human serum albumin.	M S Borse	Nill	2018	4	3	NA

[View Uploaded File](#)

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	20	22	29	0
Presented papers	4	2	0	0
Resource persons	2	2	0	0

[View Uploaded File](#)

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation	SD	2	6
HIV Awareness	NSS	6	60
Electoral Awareness and Registration Campaign	SD/NSS	10	75
Unity Day	NSS	20	80
Special Winter Camp	NSS	3	75

Cleanliness Week	NSS	7	120
Literacy Rally	NSS/SD	10	120
Clean India Summer Training Camp	NSS	7	80
Tree Plantation	NSS/SD	12	70
International Yoga Day	NSS	30	52
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Self Defence	Yuvati Sabha	Karate Training for women students	2	50
Tree Plantation	NSS and State Govt.	Tree Plantation	12	70
Lieracy Campaign	NSS	Literacy campaign	10	120
Clean India Summer Training Camp	NSS and Swach Bharat	Cleanliness Drive	7	80
Yoga Day	NSS	Yoga Day	30	52
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop on Leadership	06	University	03
Workshop on Personality Development	04	University	1
Workshop on Global Warming	06	University	1
Youth Festival	13	University	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	Nil
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SGP Arts, Commerce and Science College, Sakri	16/06/2018	collaboration and faculty, student exchange	100
V. U. Patil College Sakri	16/06/2018	Collaboration, Student Exchange	50
A. M. Patil College Pimpalner	17/06/2018	Collaboration, Student Exchange	50
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.7	6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E Granthalaya	Partially	0.3	2018

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	5779	534171	544	66790	6323	600961
Reference Books	1610	336509	4	1924	1614	338433
e-Books	315000	5900	0	0	315000	5900
e-Journals	6000	5900	0	0	6000	5900
CD & Video	2	225	0	0	2	225
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	0	0	2	0	4	4	10	0
Added	0	0	0	0	0	1	0	0	0
Total	10	0	0	2	0	5	4	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Classroom with LCD Projectors	<a href="http://upcdahivel.ac.in/">http://upcdahivel.ac.in/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	2.9	2.5	2.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)



The Institute has a well defined procedure for the maintenance and the upkeep of all the physical, academic, and support facilities. There are established systems and procedures for maintaining and utilization of various facilities in the college. The college has stated maintenance policy of facilities. The routine cleaning and maintenance of classroom and physical space is performed regularly as per policy. Renovation, alteration, and improvement of the existing academic, research, and support buildings is decided by the Principal in consultation with concerned head of the program. The requirement for this is made to Management of the college and after their permission the work is carried out. The college allocates the funds for maintenance and utilization of various facilities

**A. Physical Facilities:** An employee of the office is assigned the work of supervising all the college allied maintenance under the supervision of Principal. Private services of different professionals are hired for maintenance of campus facilities. This includes the services of, plumbers, electrician, carpenter, attendants, water filter mechanic, computer technicians etc. Regular pest control is done to maintain hygiene in the premises. Proper storage facility is provided for maintaining old records. There is one wells for water supply to the college.

**B. Laboratories:** Maintenance and utilization of the laboratory procedures are executed under the supervision of the Heads of the Departments of the respective laboratories. The calibration and precision of instruments of the science departments is done by the lab assistants and staff. Regarding computer systems and other equipment, two generators, inverters and UPS are available to keep the system working. Maintenance and Servicing of analytical instruments in all the departments is done through the company suppliers and service engineers.

**C. Library:** Library Committee is mainly given the responsibility of library maintenance procedures. Daily and timely cleaning of stacks and racks is done with sweeping, wiping and removing dust by vacuum cleaner. The library attendant and peon look after the maintenance of library. Old books are maintained properly. Library is fumigated once in a year to keep it away from library pests. Library advisory committee looks after the issues of library fees, late fee on delayed return of books, deposits, disposal of newspapers and ragged books

**D. Sports :** The college provides sports and games facilities and maintains it. The Department of Physical Education looks after the maintenance and utilization of playground. The outdoor sport facilities are maintained under the supervision of Prof. B. R. More, the Director of Physical Education and non-teaching staff. The ground is maintained with the help of players and students. Minor repairs to all instruments and equipments are done by the Director of Physical Education.

**E:Classrooms:** The college has maintenance procedures for the classrooms, seminar halls, ICT classrooms. All classrooms have comfortable and sufficient seating arrangements, glass boards, dais, LED tube lights and fans. The Peon is the In Charge of Classroom Maintenance. Classrooms are kept clean by sweeping and wiping with the help of peons. Broken desks and furniture are repaired or damaged desks are replaced

<http://upcdahivel.ac.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship for Economically Weaker Section	16	43000
Financial Support from Other Sources			

a) National	Post Matric Scholarship from the Government	370	773228
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill Development	18/06/2018	20	College Faculty Member
Remedial Coaching	05/10/2012	60	College Faculty Member
Bridge Course	01/10/2012	100	College Faculty Members
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Exam Guidance	150	150	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	4

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	Nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
------	-----------------------------------	--------------------------	---------------------------	----------------------------	-------------------------------

	higher education				
2018	53	BSc	Science	Colleges and Universities Nereby	M Sc., B. Ed.
2018	59	BA	Arts	College and Universiites Nerby	MA, B Ed, MSW
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Gathering	College	50
Cultuarl Activity	College	25
Intramural	College	110
Inter Group Level Competition	College	55
Wrestling Kabaddi, Cross Country, Hockey	University	12
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- Student Council is formed as per the directives of Maharashtra Government, University Act 1994 clause 40. The student council is formed on the basis of last academic performance of the students.
- For each class, the topper is selected as a Class Representative (CR). In addition to this, one representative each from Sports, Cultural, NSS are selected on merit by concerned HOD and two girl student representatives are nominated by the Principal on merit to this council.
- All these members of the Student Council elect Secretary of the College who is ultimately University Representative (U.R.) of the College. The Student's Council is inaugurated in the first term. All the representatives are administered the oath by the Inaugurating Chief Guest. The Annual Social Gathering is held in the second term which includes several activities, prize distribution. Students' representation on several

other important committees and academic and administrative bodies is adequate:

- CDC • IQAC • Departmental Clubs and Associations • Fresher's Welcome and Farewell Functions , Science Club • Social Science Club • Student Welfare Committee • Cultural Committee • Library Committee • The Advisory Committee of the Library • NSS Representative • The University Representative- UR • The function of the Student Council is based upon democratic procedures and participation of students help share their ideas, interests and develop their leadership skills. Apart from these, many other students are involved in various co- curricular and extracurricular activities in the College on Departmental level.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

54

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

03

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative Management: • The college promotes a culture of democratic, decentralized and participative management. The IQAC of the college was established in the year 2012 after the first cycle. Since then, it has played a catalyst role in the enhancement and sustenance of quality education of the college. The administrative and non-teaching staff equally contributed in the process of participative management. The IQAC, CDC, annual committees, HoDs, NSS, library and sports departments, students, teachers, non-teaching staff, alumni, parents, employers equally participated in the process through- meetings, feedback, evaluations, events reports, suggestions, action taken reports, informal discussions, interactions, department meetings etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Library is a resource centre and is partially run on e-granthalay software. ICT facilities are under development. The college didn't receive any grant other than salary grant therefore to develop infrastructure has become a challenge for the institute. On

	available resources the college is offering quality higher education
Industry Interaction / Collaboration	The college is located in remote and tribal part of Maharashtra state, and whatever small scale industries are there, they are not able to reach, students qualifying from the institute are getting employment in different companies. Yet we are trying to collaborate
Human Resource Management	The human resource management is carried out as per UGC and state govt. rules and regulations. Most of the vacancies have already filled, there is a little scope to fill new vacancies as government doesn't permit.
Teaching and Learning	Teaching work-load distribution is finalized by considering the experience, and specializations of faculty in particular subjects. Faculty tries to achieve excellence in teaching-learning by adopting traditional learning practices and use of ICT if required for understanding of students. Annual academic calendar of the college is prepared which is helpful for improving the quality of teaching-learning. Faculty members prepare their plan of teaching and practicals according to academic calendar and syllabus. Attendance of students is regularly monitored by class teachers. The college offers 33 and 51 elective options in Science and Arts faculty, respectively to the learners that provide adequate academic flexibility.
Research and Development	The research committee of the college encourage faculty for to take research projects, publication of books and research papers. The teachers undertake research work leading to Ph. D., M. Phil. as a result of which six and one teachers are awarded with Ph. D. and M. Phil. respectively. One minor research projects is ongoing with an outlay of Rs. 01,40,000/- The teachers are encouraged to participate in National / International conferences, seminars and workshops to update their research knowledge. One teacher participated in International Conf. in Thailand (in 2014). Three Teachers are recognized as guides for Ph. D. and 04 students have successfully awarded Ph. D. degree of parent University. The college central library has good collection of

reference books, subscribed journals, e-journal, Broad Band and Wi-Fi Internet facility to facilitate research activity of faculty members. A total of 04 books have been authored / co-authored by faculty and published by National / International publishers. A total of 54 Research papers have been published

**Examination and Evaluation**

The institute is bound to conduct examinations organized by the Affiliating University. The institute prepare academic calendar in alignment of the academic calendar of the university. Examinations are strictly arranged any malpractice is punished with university norms. Continuous Internal Evaluation is considered equally important with Annual Examinations. The institute has a transparent mechanism of internal examinations, and these practices are student centric. Students appeared and passed in each course. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Progress Reports Parents Meetings: The institution is keen on monitoring the performance of the students and reports to the Parents. Progress Reports are sent by the tutors to the parents after each of the test. Parents/ Guardians are advised to note the performance of their wards and take remedial measure if needed. Whenever necessary, the tutor shall recommend the visit of the parent to the college for a discussion about the student. Remedial Classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS activities .

**Admission of Students**

Admissions are given as per the rules and regulation of Government of Maharashtra and North Maharashtra University Jalgaon. • Institute implements curriculum designed by North Maharashtra University Jalgaon • The fee structure is as per the guidelines of the North Maharashtra University Jalgaon. Admissions are given on the first come first serve basis. Most of the students admitted in the college

belongs to tribal and economical weaker section. Orientation and counselling is offered to facilitate the admission process

**Curriculum Development**

The syllabi are prepared by the 'Board of Studies' of the University and is revised and reconstructed after every five years. Hence, there is no scope for faculty members to make any changes in the syllabi. However, most of the faculty participates in the process of restructuring of the syllabi such as members of BOS of some subjects, sub-committees in workshops on revision of syllabi. The college offers 05 special subjects under Arts Stream (Marathi, Hindi, History, Sociology and Geography). Under science stream, the college offers 01 programmes as a special subject (Chemistry) and 04 general subjects (Botany, Mathematics, Physics and Zoology) up to Second year B. Sc. Level. The curriculum is implemented in a systematic manner with allocation of courses to teachers and preparation of the time table of each department after the central time table of college is finalized with teaching plan of each teacher in 'Teachers Diary'. Teaching plan and execution is monitored whether it adhered the academic calendar. The mandatory programs for students from F.Y. B.A. / F.Y. B.Sc. is 'Environment Studies' and for students of S.Y. B.A. / S.Y. B.Sc. is 'General Knowledge'. It is also mandatory to offer programme of Marhathi / English for S.Y. B. Sc. students. The college has organized 01 workshop on restructuring of Second year B. Sc. (Physics) syllabi. One faculty member was a member of BOS in Botany of non-parent S.P. Pune University, for 2011-2015. One faculty member is a member of BOS in Geography of parent University for 2011-2015.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governace area	Details
Planning and Development	The college doesnt have its own software but most of the works are done online on modules and software of University, JDHE, and state govt.
Administration	Administration process is not yet completely e-administration, but every part of administration is encouraged to use ICT.

Finance and Accounts	Finance and accounts are handled transparently and regularly audited from a registered CA. Audit Reports have been uploaded on College website
Student Admission and Support	Admission and scholarship facilities are completely online. They are done with the help of their softwares.
Examination	Examination forms are filled online. Students are encouraged to visit university digital web portal. And results are declared online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NAAC New Process	NAAC New Process	24/10/2018	24/10/2018	21	6
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	3	07/01/2019	14/01/2019	07
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	2	1



## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

. A well-known Chartered Accountant firm is appointed as an auditing agency by the institute. Internal Audit: External Audit- by Chartered Accountant Joint Director, Higher Education - Salary and non-salary audit Senior Auditor of Higher Education, Jalgaon Region - Financial Audit • Internal audit is a continuous process which ensues after each and every financial transaction. The auditor is appointed by the Institute. The audit takes place at two levels viz. receipt and payment. • The receipts of the fees collected from the students are checked by the auditor. The official letters, official funds collected, and Bank statements are checked by the internal auditor.. • At payment level the account of the purchase bills is entered in the tally system, vouchers are created which come under various ledgers. The payment vouchers are signed by the Accountant, office superintendent and finally the Principal. • External Audit: The external audit takes place annually after the completion of every financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
---

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	CDC
Administrative	Yes	Joint Director	Yes	CDC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meet Parent teacher collaboration
--

6.5.3 – Development programmes for support staff (at least three)

Digital Literacy Soft Skills Stress Management
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Use of ICT Research and Extension activities
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Karate Training for women student	02/01/2019	09/01/2019	09/01/2019	52
2018	Health Management workshop	28/09/2018	28/08/2018	28/09/2018	75
2018	workshop on Global warming	13/02/2019	13/02/2019	13/02/2019	66

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A talk on Laws against sexual harassment	06/09/2018	06/09/2018	43	2
A Talk on the use of sanitary napkin	30/01/2019	30/12/2019	73	5
Karate training for women students	02/01/2019	09/01/2020	50	5
Intercollegiate workshop on personality development for women student	08/10/2018	08/10/2018	95	10
Women's Day	08/03/2019	08/03/2019	50	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
------	----------------------------------	--------------------------------	------	----------	--------------------	------------------	----------------------------------

	locational advantages and disadvantages	engage with and contribute to local community				and staff
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics Code of conduct	18/06/2018	<p>Human Values and Professional Ethics are already part of the curriculum at UG and PG level. Besides, the motivational speeches, workshops, soft skills activities, NSS activities contribute to these values education.</p> <ul style="list-style-type: none"> <li>• The birth anniversaries of great leaders are celebrated along with a talk on that personality. Thus, the institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.</li> </ul>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Literacy Rally	08/09/2018	08/09/2018	130
International Yoga Day	21/06/2018	21/06/2018	82
Lokmany Tilak and Annabhau Sathe Jayanti	17/07/2018	17/07/2018	82
Kranti Din and Adivasi Din	09/08/2018	09/08/2018	112
Unity Day	31/10/2018	31/10/2018	100
Special Winter Camp	26/12/2018	01/01/2019	78
Karate Training for Women Students	02/01/2019	09/01/2019	52
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The green ambience of the college is largely due to tree plantation. There are

about many trees of various kinds on the campus. Trees have nearly covered 2/3rd of the college area. They help to maintain the ecosystem. Planting of saplings by the chief-guests of various functions promotes the eco-conscious trait of the college practices of Planting a large number of trees in the camp villages is one of the regular features of the NSS special camps Energy Conservation of Minimal consumption of energy is the saving factor of energy conservation on the campus of The notices near the switch boards prevent wastage of energy o Large size windows are fixed on the walls of the classrooms to have good ventilation. This has minimized the usage of fans and lights.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice I Health Check up for women Students:** The context: The College is located in hilly and tribal area. The students belong to the small Padas (tribal villages). These Padas lack medical facilities. They have to go to the tahsil or nearby big village for treatment. Women students belong to tribal communities are unaware of women health issues. The college runs special women unit called Yuvati sabha to tackle the issues and problems of women students. Coordinator of Yuvati sabha decided to have a regular check up of women students to make them aware with the health problems and treatment. Objectives: 1. To spread awareness about women health issues. 2. To provide the secure, healthy and educational environment. The practice: On the occasion of inauguration of Yuvati sabha, women doctors were called to guide women students on health, diseases, prevention and treatment. They made interactions with women students to know their issues. Women students later checked up regularly at certain intervals. Women students having found with normal health issues provided prescriptions. One women student was found to be suffering from anaemia, she was called to hospital for further treatment. Problems of menstruation, anaemia were discussed at length with the students by the doctors and counselor. Health check up for women students is now made a practice in the college. Problems and challenges faced: Tribal women students are shy to speak about health issues. They are even unaware of the basic women health problems. They are even superstitious and fear to take help of the doctors. Govt. doctors are not available many times. Sometimes they are not ready to come to college. There are no pathological facilities. Success: After having done regular check up, women students became confident to speak about their problems. They are prescribed some regular medicines. One of the students who found anaemic instructed to visit nearby govt. hospital regularly. Doctors even feel happy to help us without any fees. **Best Practice II: Towards Gender Equality** Type of our college by gender is co-education and committed to the cause of gender equality and has undertaken several activities. These activities are organized by "Yuwati Sabha". Awareness oriented programmes include, poster exhibitions, participation in campaigns of preventing Violence against Women, Judo and Yoga coaching for girls. Action oriented programmes include campaigns like 'Combating female feticides campaign'.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://upcdahivel.ac.in/>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College is Grant-in-aid by state government for salary component. Lively atmosphere with students from rural and tribal sections of Society. Research activities with increase in number of research and books publications.

Imparting education from Higher Secondary to UG to 1st generation learners of Tribal section of community at large level. A student friendly environment with sufficient infrastructural facilities with student centric learning environment. A harmonious relationship between Staff, Students and other stake holders. Qualified and dedicated faculty and support to faculty for research activity and encouraging for pursuing higher studies leading to M. Phil. and Ph. D. Central library with rich collection of reference books, subscribed journals, e-journals, reading room for boys, girls and faculty members. Broad Band and Wi-Fi facility in the campus.

Provide the weblink of the institution

<http://upcdahivel.ac.in/>

### **8.Future Plans of Actions for Next Academic Year**

- To run skill-development and vocational courses.
- To explore benefits of funding agencies for modernization of laboratories.
- Era of collaborations: National and international level institutions and organizations.
- Growing demand for newer learning modules from different segments of society.
- Preparing student for competitive Exams. such as MPSC, UPSC, NET, SET etc.
- Alumni networking to enhance the academic and placement activities.
- To start PG level education on self financing basis.
- To organize conference, seminar workshop on various subjects in the college.
- To encourage students to participate in various sports competitions and activities.
- To encourage research activities in the college.
- To organise social awareness campaign in the college.
- To plant trees in the college premises.
- To expand laboratories and infrastructure.
- Financial self-sufficiency.
- Adjusting to rapidly-changing socio-eco-political and techno-environment.
- To remove Technical constraints on employing new teaching staff.
- To decrease High cost of maintenance of infrastructure.
- Limitation and constraint in Govt. financial support such as non-salary grants.
- To remove hesitation of student in tribal areas towards pursuing higher education.
- Enhancing employability skills of students in rapidly changing technology.