

Navoday Shaikshanik Sanstha Dhule's

UTTAMRAO PATIL ARTS AND SCIENCE COLLEGE, DAHIVEL

(NAAC-Accredited – 'B' Grade)

**Annual Quality Assurance Report (AQAR) of the IQAC
2017-18 (Online)**

SUBMITTED TO

**National Assessment and Accreditation Council,
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560072, (Karnataka)**

SUBMITTED BY

**Internal Quality Assurance Cell (IQAC),
Uttamrao Patil Arts and Science College,
Dahivel, Tal-Sakri, Dist-Dhule- 424304 (Maharashtra)**

Ph.: 02561-230643

Mob. 09730155910

E.mail : upcdahivel@yahoo.co.in

Website : upcollegedahivel.org

Annual Quality Assurance Report (AQAR) of the IQAC 2017-18 (Online)

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	NSS Dhule's Uttamrao Patil Arts and Science College, Dahiwel
1.2 Address Line 1	Near National Highway no 6
Address Line 2	Dahiwel
City/Town	Tal -Sakri, Dist -Dhule.
State	Maharashtra.
Pin Code	424304
Institution e-mail address	www.upcdahivel@yahoo.co.in
Contact Nos.	02561-230643
Name of the Head of the Institution:	Prin. Dr. B. D. Borse
Tel. No. with STD Code:	02561-230643

Mobile:

09130955910

Name of the IQAC Co-ordinator:

Asst. Prof. I. U. Shaikh

Mobile:

09923926111

IQAC e-mail address:

iqacupcd95@gmail.com

1.3 NAAC Track ID

MHCOGN 12296

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC/61/A&A/57

1.5 Website address:

www.upcollegedahivel.org

Web-link of the AQAR:

www.upcollegedahivel.org/AQAR2017-2018.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.07	2012	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

16/06/2012

1.8 AQAR for the year

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

1. AQAR 2012-2013 submitted to NAAC on 26-09-2014.
2. AQAR2013-2014 submitted to NAAC on 02-03-2015.
3. AQAR 2014-2015 Submitted o to NAAC on 25/04/2016.
4. AQAR 2015-2016 Submitted o to NAAC on 24/07/2017.
5. AQAR 2016-2017 Submitted o to NAAC on 15/02/2018.

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.12 Name of the Affiliating University (*for the Colleges*)

**Kavayitri Bahinabai Chaudhari North
Maharashtra university, Jalgaon (M. S.)**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

01

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

4

International

-

National

-

State

-

Institution Level

4

(ii) Themes

1. Judo- Karate Training for Women Students.
2. Vocational Training Workshop.

2.14 Significant Activities and contributions made by IQAC

- To promote and orient tribal, hilly students to major stream of education.
- Preparation of academic calendar to monitor various institute level activities and to improve quality of education.
- To promote to maintain academic diaries with proper teaching plan.
- Promoting staff to send proposals for major and minor projects.
- Promote research activities in the college.
- Processing of proposals under CAS for promotion.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To organise National Conference in Physics 2. To organise Interdisciplinary National conference. 3. To organise various institute level workshops for students. 4. To promote Research activities in the staff to enhance quality culture. 5. To promote students to participate in various social, cultural events. 6. To celebrate days and weeks of national and international importance. 7. To promote the use of ICT in teaching –learning process. 8. To promote sport activities. 9. To update college infrastructure 10. To update library books 11. To participate in various seminar, conference, workshops. 	<ol style="list-style-type: none"> 1. Organised National Conference in Physics on 'Non-Conventional Energy Sources. 2. Organised Interdisciplinary National Conference on 'Recent Trends in Agriculture and Rural Development in India' 3. Organised institute level workshops for students on : 4. No. of teachers acquired Ph. D. 4, No. of books published: 2, No of Research papers published in UGC Refereed journals with impact factor: More than 30. 5. Student participated in activities like Avishkar, Yuvarang, Sahas camp etc. 6. Celebrated days and weeks of importance to create social awareness and value building in students. 7. Teachers are promoted to engage more than one lecture using ICT every week. 8. In sports activities the college acquired IV rank among all colleges affiliated to the university. 9. New reference and textbooks added to the library. 10. Teachers participated in national, international and state level conferences and workshops-85

* Attach the Academic Calendar of the year as Annexure. (Annexure –I is attached)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Management instructed to follow the IQAC plan and to work accordingly
- Promised to assist in all developmental activities of IQAC.
- Management committee has advised to focus on quality education to underprivileged students.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All (B.A. & B.Sc)
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per University regulation syllabus is updated every three year. In the process of syllabus restructuring faculty members participate and instruct as per their requirement.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	22	21	01	00	00

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	02	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	58	24
Presented papers	07	40	01
Resource Persons	00	03	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Students and teachers are promoted to use various online sources for teaching and learning process like You Tube and other open sources.
- Use of LCD/Multimedia /internet facilities and power point presentation for teaching and learning.
- Group discussions, group seminars, class seminars for interactive learning.
- Use of charts, graphs, models, audio-visual aids/media etc.
- Showing movies and dramas on prescribed books.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	07	07
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Total Pass %
FYBA	80	8.75	37.5	13.75	27.5	87.5 %
SYBA	80	18.75	18.75	7.5	45	90 %
TYBA	59	10.16	15.25	49.15	0	74 %
FYBSc	84	8.82	8.84	11.76	70.58	80.95 %
SYBSc	69	5.26	10.52	-	84.21	55.07 %
TYBSc	48	10.52	73.68	15.78	-	39.58 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC committee organise meetings to contribute and evaluate teaching and learning processes twice a year and instruct to work accordingly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-

Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (Short Term Course)	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	00	00	00
Technical Staff	14	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC committee monitors and addresses the issues of research and identifies key areas of research and promotion of research.

- Faculty to undertake research projects from various funding agencies.
- Teachers to pursue research-works like Ph.D. and M.Phil
- Students to undertake research projects at UG level.

- Provide anti-plagiarism circulars of UGC and other bodies of national and international importance.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	40	01
Non-Peer Review Journals			-
e-Journals			-

Conference proceedings			-
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3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2017	NMU, Jalgaon	110000	80000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Travel grant				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	2			2
Sponsoring agencies	-				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02	-	1			1	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

Revised Guidelines of IQAC and submission of AQAR

University level		State level	
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="02"/>	College forum	<input type="text" value="02"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="10"/>	Any other	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **HIV Awareness campaign.**
- **Sexual Harassment guidance.**
- **Essay competitions.**
- **HIV and Blood group check up for students.**
- **Cleanliness camp.**
- **Women empowerment activities.**
- **International Yoga day.**
- **Geography Day.**
- **Science Day.**
- **Tree Plantation.**
- **Healths check up.**

- **Blood Donation.**
- **Anti superstition awareness.**
- **Grahak Manch Guidance.**
- **Talk on Gender sensitizing**
- **Talk on Environmental Issues.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acre		Self	5 Acre
Class rooms	12		Self	12
Laboratories	05		Self	04
Seminar Halls	01		Self	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	03		Self	03

4.2 Computerization of administration and library.

- Library is partially computerized .Office is fully computerised and most of the work is done through.
- College avails broadband internet connectivity from BSNL service provider.
- The entire College campus is well connected through LAN and has Internet connectivity.
- Limited wi-Fi facility is also provided in the college campus.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5538	491678	503	64459	6041	556137
Reference Books	1595	334189	15	2320	1610	336509

e-Books (NLIST)	3135000	5900	-	-	-	5900
Journals	-	-	-	-	-	-
e-Journals	6000	5900	-	-	-	5900
Digital Database	-	-	-	-	-	-
CD & Video	02	215	-	-	-	215
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	-	all	02	-	04	04	
Added	-	-02	-	-	-	-	-	
Total	12	02		02	-	04	04	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Institute level use of online sources is taught in workshops.
- WI fi campus.
- Use of internet is taught through guidance at various levels

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.10
ii) Campus Infrastructure and facilities	3.15
iii) Equipments	0.63
iv) Others	1.7
Total :	5.59

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC Cell has proposed various initiatives to enhance awareness of the students about various support services such as website, parent meet and faculty days available to them by the college
- Students are informed regularly about getting financial assistance from government and other agencies in the form of Freeships/Scholarships.
- IQAC promotes students mentor programme and health check-up drive for students.
- IQAC encourages students to participate in NSS, Sports, Avishkar, Debate and Elocution, and Cultural activities.
- Awareness is created about the prizes given to students through different schemes.
- Swanysiddha a special Unit for Women students empowerment.

5.2 Efforts made by the institution for tracking the progression

Tracking of the progression of the student is done through the following activities.

1. Unit Tests.
2. Semester End Exam
3. Oral Exam/Group Discussions.
4. Seminars
5. Practical Record Books.
6. Class interaction.
7. Survey reports
8. Study tour reports
9. Student feedback on teaching

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
529	-	-	-

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	343	65		186	35

No	%
186	35

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
12	13	345	189	00	559	4	16	282	227	00	529

Demand ratio **1:1** Dropout: **35%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching is provided for preparation of competitive exams through "**G.K. Committee**" for the following services:

- UPSC
- MPSC
- Banking (IBPS)
- Army, police selection.
- Staff selection.
- LIC etc.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- A counselling and career guidance committee monitors and encourages students for career building and personality development.
- Various activities are organized to encourage students like guidance of successful candidates.

No. of students benefitted

50

5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
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Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. The college has independent women's cell to monitor gender related issues.
2. Ragging and sexual harassment committee assist to grievance redress.
3. A talk by "*Yuvati Sabha*" on Gender Sensitization was organized by college.
4. Self defense training for women students.
5. Guidance by expert regarding women laws.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level
 No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount

Financial support from institution	-	-
Financial support from government	351	716180
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 04 grievances redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION</p> <p><i>"Aiming for the best through amalgamation of attitude and acumen"</i></p> <p>MISSION</p> <p>"To provide higher education in the faculties of arts and science to the students from tribal and rural sections of the society to groom them to be responsible citizens ,who will torch for disseminating knowledge in the tribal and rural masses and sustained socio-economic development of the society with conservation of environment"</p>
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6.2

<p>Yes, Data and information is stored manually in hard bound registers and office files .Most of the processes like admission, salary and scholarship are online. Data is backed up. Digital website of the university provides data online. Admission process is online. Hard copies are maintained with proper care. information is managed properly.</p>
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6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Implementation of curriculum designed by North Maharashtra University, Jalgaon.

6.3.2 Teaching and Learning

- Semester wise Teaching Plan prepared and given to the Students in the beginning
- of Semester.
- Monitoring and execution of teaching plan is done through co-coordinator and Principal.
- Feedback on teaching once in each year is taken & corrective measures are taken.
- Use of PPT, Audio-visual aids, Internet discussion is made during teaching.
- Seminars, Guest Lectures, Debating Sessions, and Group Discussions arranged for students.
- Learner centric ICT based teaching is emphasized.

6.3.3 Examination and Evaluation

- As per university regulations. at college level internal examinations and evaluation is done.

6.3.4 Research and Development

- Encouragement for students to present research papers and research projects in **Avishkar research festival**, at divisional, university and state level.
- Motivation to teachers for submission of proposals of Minor/Major research Projects to various funding agencies.
- Promotion for enhanced number of publications with good impact factor.
- Most of the staff is thoroughly involved in research activities. Principal encourages research activities in the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is in the process of atomisation.
- College office is fully computerised.
- Admission process is online.

6.3.6 Human Resource Management

- As per the rules of UGC and the govt of Maharashtra HR managed.
- At the end of each academic year, the Management reviews the existing positions and collects requirement for various teaching and non-teaching positions.
- The management makes appointments through prescribed procedures for teaching and non-teaching staff.

6.3.7 Faculty and Staff recruitment

- Faculty and staff recruited as per UGC, state government and NM University, Jalgaon norms.

6.3.8 Industry Interaction / Collaboration

- A placement cell has been established.

6.3.9 Admission of Students

- Admissions are given on the basis of first come first serve basis.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	01 Student insurance Scheme is in place.

6.5 Total corpus fund generated

10000

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NMU, Jalgaon	Yes	Principal
Administrative	Yes	Joint Director of Higher Education, Jalgaon	Yes	Institution Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni association meetings are organized once in a year as a regular activity.
- Alumni association registration is in process.
- Alumni association makes some contribution for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

- Faculty wise Parent Teacher association meetings are organized in the first week of July after college beginning.
- Some departments organize a one-to-one dialogue with parents whose wards need
- Support and counseling services to enhance his/her performance.
- Administrators do regular counseling of deserving students.

6.13 Development programmes for support staff

- Computer Literacy programs were organized for support staff in order to upgrade their computer knowledge and technical skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Instead of garland and bouquet to the chief guests called for various programs were gifted with books.
- Tree plantation.
- Plastic eradication and tree plantations are organized by the students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Geography Department and Library organized competitive exams for BA and BSc students.
2. Guest lectures on career guidance are organized through various subject associations.
3. Laboratory safety training to Laboratory Assistants and attendants by Chemistry department.
4. Blood group detection camp organized by NSS department.
5. Participation of students in seminars, poster presentations.
6. Use of audio/video clips for students through English club.
7. Showing of assessed answer books to students.
8. "Best Library Student Award" award for student who attends library mostly department.
16. Blood donation camp by NSS .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Two one day National Level conferences were organised in the college in collaboration to NMU, Jalgaon.
- Various institute level workshops were organised.
- College is recognised rank IV College in sport activities in the University.
- Organised inter collegiate sports competitions.
- Purchased required no. Of books.
- Chemistry lab expanded.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. **Tobacco free campaign.**
2. **Tutor Ward Scheme.**

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Environmental study is compulsory to S.Y.B.Sc and SYBA.
2. Tree plantation is done by students and teacher.
3. Tree plantation is done on Environmental day by NSS Unit.
4. Use of public transport by staff and students on environmental protection day.
5. Guest lecturers for environmental protection, climate change, and water
6. conservation were organized.
7. Sensitizing the public on environmental issues through a talk by eminent speaker.
8. "Cleanliness Drive" and tree plantation by students.
9. Timely guidance regarding energy and water saving.
10. Plastic free campus.

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The SWOT analysis is done by the college through IQAC.

Strengths of the institution.

1. Higher education to tribal, rural, hilly and marginal classes. The institution provides education to weaker sections of the society at affordable and minimal fees.
2. Teamwork and disciplines of staff.
3. Experienced and dedicated staff of the institution committed to their work and society.
4. Sport Facilities provided by the institution in the area.
5. Research and experience of the teachers.

Weaknesses

1. College located in tribal, rural, and hilly area.
2. Lack of transportation facility for commuters (students come from tribal Padas)
3. Students belong to social, economic and educationally background.
4. Lack of UGC and State government funds to develop infrastructure.

Opportunities

1. To provide PG education and career oriented courses.
2. Job opportunities through competitive examinations.
3. To offer vocational training courses.
4. To offer flexibility of the courses.

Threats and challenges.

1. To improve proficiency in English and develop soft-skills of the students.
2. Taking students higher up to technical related courses.
3. To bridge up the gap between tribal and other students.
4. Updating and adopting recent trends of knowledge.
5. To overcome inferiority complex of the tribal students.
6. Insufficient funds.
7. National and International linkages.

8. Plans of institution for next year

1. To go for NAAC Reaccreditation.
2. To develop physical infrastructure.
3. Organise institute level workshops.
4. To promote research work among faculty.
5. To attend CBCS workshops to implement the pattern.
6. To apply to start new subject for B.A. and B. Sc.
7. To expand labs as per requirement.
8. To apply for B. Voc.
9. To promote student centred and quality education activities.
10. To conduct 'Academic and Administrative Audit' by KBC NM University committee.
11. To sign MoU with other institutes and create linkages.

Name: Ireshadsaheb U. Shaikh

*Signature of the Coordinator, IQAC
IQAC*


PRINCIPAL,
Uttamrao Patil Arts & Science College,
Dahivel, Tal. Sakri, Dist. Dhule.

Name :Prin .Dr. B.D. Borse

Signature of the Chairperson,

Annexure I
N.S.S. Dhule's

Uttamrao Patil Arts and Science College

Dahivel, Tal-Sakri, Dist-Dhule.4247304

Academic Calendar-2017-2018

Sr. No.	Date	Events
		JUNE-2017
1	15/06/2017	Opening of the college, Prospectus publishing, Admission starts
2	19/06/2017	Meeting and address of the principal, Meeting IQAC, Meeting Non-Teaching staff.
3	20/06/2017 to 24/06/2017	Formation of the academic calendar, Formation of various committees, Distribution of Academic Diaries, Result analysis
4	21/06/2017	International Yoga Day Celebration
5	24/06/2017 to 28/06/2017	Felicitation of the students passed with distinction, AQAR preparation, Preparation of Teaching plan (Semester I, III,V)
6	26/06/2017	Holidays: Ramdan Eid
		JULY-2017
7	01/07/2017	Commencement of the classes
8	04/07/2017	Meetings of NSS, Student council, Yuvati sabha, English club
9	11/07/2017	World population day, Forest conservation day
10	15/07/2017	Remedial classes beginning, NAAC preparation
11	16/07/2017	Welcome ceremony of freshers
12	15/07/2017 onwards	Submission of Online Research Proposals
13	21/07/2017	Parents and Alumni meet,
14	24/07/2017 to 25/07/2017	Library Orientation
15	26/07/2017	A talk on digital literacy
16		Holidays: No Holidays
		AUGUST-2017
17	01/08/2017	Inauguration of various cells: Yuvati sabha, Student council, Tutor ward, etc.
18	04/08/2017	Health h check up for women students, IQAC meeting
19	15/08/2017	Independence Day
20	18/08/2017	Celebration of Raksha bandhan
21	20/08/2017	A talk on women empowerment
22	17/08/2017 25/08/2017 21/082017	Holidays: Parsi New year, Ganesh Chaturthi Pola Festival
		SEPTEMBER-2017
23	05/09/2017	Teachers day and college day, IQAC Meeting,
24	08/09/2017	International Literacy Day
25	14/09/2017	Hindi Divas
26	20/09/2017	A talk on Human Values
27	02/09/2017 and 30/09/2017	Holidays: Bakri Eid, Dusshera
		OCTOBER-2017
28	05/10/2017	World Teachers Day
29	16/10/2017	Participation in Avishkar

30	20/10/2017 to 23/10/2017	Internal Examinations
31	25/10/2017	University Semester Examinations
32	01/10/2017 02/10/2017 19/10/2017, 20/10/2017,	Holidays: Muharram Gandhi Jayanti Lakshmi Pujan, Dipawali Padwa
		NOVEMBER-2017
33	10/11/2017	University Semester Examinations
34	11/11/2016 to 14/11/2017	University Semester Examinations
35	21/11/2017	University Semester Examinations
36	04/11/2017	Holidays: Guru Nanak Jayanti
		DECEMBER-2017
37	01/12/2017	World Aids Day
38	Week 1	University Semester Examinations
39	Week 2	University Semester Examinations
40	Week 3	University Semester Examinations
41	Week 4	University Semester Examinations
42	25/12/2017	Reopening of the college, Preparation of Semester Teaching plan
43	01/12/2017, 25/12/2017	Holidays: Eid Milad, Christmas
		JANUARY-2018
44	01/01/2018	Commencement of the classes(Semester II, IV, VI)
45	02/01/2018	Alumni meeting, meeting of the various committees.
46	03/01/2018 TO 09/01/2018	NSS camp
47	10/01/2018 to 20/01/2018	NAAC Preparation, Annual Gathering, Attending conferences, workshops, Swaysidha-Karate training to women students, Skill and Personality development workshops.
48	14/01/2018 to 20/01/2018	Geography Week celebration
49	20/01/2018 to 27/01/2018	Participation in Youth Festivals, Sports activities.
50	26/01/2018	Holidays: Republic Day
		FEBRUARY-2018
51	04/02/2018	World Cancer Day
52	06/02/2018	Collection of Articles for Annual college Magazine
53	20/02/2018 to 26/02/2018	Internal Semester Examinations
54	26/02/2018	A talk on Personality development and spoken English
55	28/02/2018	National Science Day
56	13/02/2018 19/02/2018,	Holidays: Mahashivratri Shivaji Maharaj Jayanti,
		MARCH-2018
57	08/03/2018	International Women's Day
58	10/03/2018	Syllabus Completion
59	11/03/2018	Feedback collection
60	20/03/2018 onwards	University Semester Examinations
61		University Semester Examinations
62	02/03/2018, 29/03/2018, 30/03/2018	Holidays: Dhuli vandan, Mahavir Jayanti Good Friday
		APRIL-2018
63	Week 1	University Semester Examinations
64	Week 2	University Semester Examinations
65	Week 3	University Semester Examinations
66	Week 4	University Semester Examinations

67	14/04/2018 30/04/2018	Holidays: Dr. Ambedkar Jayanti, Buddha Purnima
		MAY-2018
68	01/05/2018	Maharashtra Day(Last working Day)
69	02/05/2018 to 14/06/2018	Summer vacation

Semesters and Vacations

Sr. no.	Semester	From	To
1	Semester I	16/06/2017	30/10/2017
2	Dipawali Vacations	01/11/2017	25/11/2017
3	Semester II	26/11/2017	01/05/2018
4	Summer Vacations	02/05/2018	14/06/2018



[Handwritten Signature]
PRINCIPAL,
 Uttamrao Patil Arts & Science College,
 Dahivel, Tal. Sakri, Dist. Dhule.

Annexure II

Navodaya Shaikshanik Sanstha Dhule's

Uttamrao Patil Arts and Science College Dahiwel

Academic Year 2017-218

Feedback analysis given by final (T.Y.B.A. & T.Y.B.Sc.) year students on Curriculum

Sr. no.	No. of students giving feedback	Feedback score	Grade
1	Arts	84 %	Good
2	Science	86 %	Good



PRINCIPAL,
Uttamrao Patil Arts & Science College,
Dahiwel, Tal. Sakri, Dist. Dhule.

Annexure III

Best Practices

1. Tobacco Free Campaign

The context: Tobacco has been the cause of many diseases like cancer, lung diseases. It is a cause of preventable premature death. Most of the people living in rural India have been suffering from various diseases caused by tobacco chewing or smoking. The college falls in rural and tribal area of Dhule district of Maharashtra state. Many people in the area found to be addict of tobacco chewing or inhaling tobacco smoke. A tobacco free campaign has been started by the NSS Unit of the college in collaboration with Salam Mumbai Foundation, Mumbai.

Objectives:

1. To make people aware with the dangerous causes of tobacco chewing and smoking.
2. To make tobacco free campuses.
3. To inculcate healthy habits along with value education.
4. To do social service along with educating children.

The practice: The coordinator of NSS played main role in Tobacco free campaign for the area. He has identified various small villages in the surrounding area where most population is tobacco addict. He prepared some volunteer students to spread the word of mouth regarding the campaign. He sent them to the schools of the areas to make them tobacco free schools. Questionnaires supplied by Salam Mumbai Foundation were filled by volunteers asking questions to tobacco addict people including some of their parents, following the norms of Salam Foundation Mumbai. By constant follow up and visits by NSS coordinator and volunteers, 37 schools in Sakri Tehsil were declared tobacco free schools. Banners, wall painting and stickers showing tobacco free zone were displayed on walls and compound walls of the schools. Some parents of the volunteers who are tobacco addict were also called to the schools and counselled to give up the habit of tobacco chewing. Parents were made to take oath to give up the habit before their children. Penalties were charged from the sellers in the campus area and requested not to keep tobacco products in their shops. Rallies and Street plays were organized for general awareness of the peoples.

Success: 37 schools in Sakri Tehsil were declared tobacco free schools. Parents of the students were called to the schools and counselled to give the bad habit of tobacco chewing. Oaths were taken before their children to give up tobacco chewing and smoking. After frequent visits to the schools and the parents, made it possible, they feel happy with the change. Students, whose parents gave up the habit, offered thanks to the Coordinator and Salam Mumbai Foundation.

Problems and challenges faced: Initially schools were not ready to help, because in the surrounding area people were generally found tobacco chewing addict. Parents of the volunteers were not ready to come to the schools for counselling. Volunteers need some vehicles to go to every village. Lack of fund was also a major issue.

Dr B.D. Borse

Principal

Uttamrao Patil Arts and Science College,

Dahivel

Phone no: 02561 230643

2. Tutor Ward

The context: Students of the college come from tribal, economically and educationally weaker background. Most of the student belongs to the peasant and labor family. Therefore they cannot afford education even though they get scholarships from the state government. Because they are not able to afford even to pay examination fee and student passes charges of MSRTC. They have different problems at different level. The college has a tutor ward scheme which takes care of the students and tries to understand the problems of the students, So that they will be able to come regularly and be a part of learning process.

Objectives:

1. To provide education to every single student of the college.
2. To provide secure, and healthy educational environment.
3. To help student to get all round education.
4. To help the student to cope with the campus environment.
5. To solve the problems of the student to provide equal opportunity every student.

The practice: Each teacher has been given responsibility or tutorship of 30 students. Teachers were advised to talk with the student frequently regarding the problems they faced inside college and outside the college. Those having problems were listed and sorted and tried to solve their issues with immediate effects. Economic help to fill the examination fees and to buy notebooks, books and other educational aids were provided by the college. Some students having problem of transportation were solved by requesting MSRTC to change the timing of the bus as per students' requirement. Women students having their problems were solved by women teachers. Inferiority complex of tribal students was solved by confidence boosting programs. Students of first year having basic understanding problems were solved by organizing remedial coaching.

Success: There were 32 major problems solved to bring the students in the flow of education. It created a positive atmosphere for learning. Students having some problems not able to attend college before started attending college regularly. They find it easy to talk with teacher cum tutor regarding their problems.

Problems and challenges faced: Students belongs to tribal families were meek and reticent to speak. Every economical problem can't be solved due to insufficient funds. Familial problems cannot be solved, which student frequently share with the tutors.

Dr B.D. Borse

Principal

Uttamrao Patil Arts and Science College,

Dahivel

Phone no: 02561 230643

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
