

Navoday Shaikshanik Sanstha Dhule's

UTTAMRAO PATIL ARTS AND SCIENCE COLLEGE, DAHIVEL
(NAAC-Accredited – 'B' Grade)



**Annual Quality Assurance Report (AQAR) of the IQAC
2016-17 (Online)**

SUBMITTED TO

**National Assessment and Accreditation Council,
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560072, (Karnataka)**



SUBMITTED BY

**Internal Quality Assurance Cell (IQAC),
Uttamrao Patil Arts and Science College,
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The Annual Quality Assurance Report (AQAR) of the IQAC 2016-2017

Part – A

1. Details of the Institution

1.1 Name of the Institution

**NSS Dhule's Uttamrao Patil Arts and
Science College, Dahiwel**

1.2 Address Line 1

Near National Highway no 6

Address Line 2

Dahiwel

City/Town

Tal -Sakri, Dist -Dhule.

State

Maharashtra.

Pin Code

424304

Institution e-mail address

www.upcdahivel@yahoo.co.in

Contact Nos.

02561-230643

Name of the Head of the Institution:

Prin.Dr.B.D.Borse

Tel. No. with STD Code:

02561-230643

Mobile:

09130155910

Name of the IQAC Co-ordinator:

Mr. S.C. Ahire

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.07 | 2012 | 5 Years |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

1. AQAR 2012-2013 submitted to NAAC on 26-09-2014.
2. AQAR 2013-2014 submitted to NAAC on 02-03-2015.
3. AQAR 2014-2015 Submitted to NAAC on 25/04/2016.
4. AQAR 2015-2016 Submitted to NAAC on 24 /07/2017.

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.12 Name of the Affiliating University (*for the Colleges*)

North Maharashtra university,
Jalgaon (M.S.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | | | |
|--|--------------------------------|------------------------------|--------------------------------|
| Autonomy by State/Central Govt. / University | <input type="text" value="-"/> | | |
| University with Potential for Excellence | <input type="text" value="-"/> | UGC-CPE | <input type="text" value="-"/> |
| DST Star Scheme | <input type="text" value="-"/> | UGC-CE | <input type="text" value="-"/> |
| UGC-Special Assistance Programme | <input type="text" value="-"/> | DST-FIST | <input type="text" value="-"/> |
| UGC-Innovative PG programmes | <input type="text" value="-"/> | Any other (<i>Specify</i>) | <input type="text" value="-"/> |
| UGC-COP Programmes | <input type="text" value="-"/> | | |

2. IQAC Composition and Activities

| | |
|---|---------------------------------|
| 2.1 No. of Teachers | <input type="text" value="03"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="01"/> |
| 2.3 No. of students | <input type="text" value="01"/> |
| 2.4 No. of Management representatives | <input type="text" value="01"/> |
| 2.5 No. of Alumni | <input type="text" value="01"/> |
| 2.6 No. of any other stakeholder and Community representatives | <input type="text" value="01"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="01"/> |
| 2.8 No. of other External Experts | <input type="text" value="01"/> |
| 2.9 Total No. of members | <input type="text" value="10"/> |
| 2.10 No. of IQAC meetings held | |

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Personality Development and Spoken English.
2. Women Student Health awareness.

2.14 Significant Activities and contributions made by IQAC

- To promote and orient tribal, hilly students to major stream of education.
- Preparation of academic calendar to monitor various institute level activities and to improve quality of education.
- To promote to maintain academic diaries with proper teaching plan.
- Promoting staff to send proposals for major and minor projects.
- Promote research activities in the college.
- Processing of proposals under CAS for promotion.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

s

| Plan of Action | Achievements |
|--|--|
| <ol style="list-style-type: none"> 1. To organise various institute and university level workshops. 2. To promote research activities. 3. To subscribe N-List as a part of e-library. 4. To organise women student empowerment program 5. To organize skill development program 6. To encourage faculties to participate in seminar, conferences and workshops and publish papers. | <ol style="list-style-type: none"> 1. Workshops were organised on Global Warming Personality development And spoken English and employability skill development. 2. More than 20 research papers in national and International journals were published by the faculties. 3. Applied to get N-List started. 4. Organised skill development and gender sensitisation programs. 5. Participated and published papers in more than 25 national and international conferences. |

* Attach the Academic Calendar of the year as Annexure. (Annexure –I is attached)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|--|
| <ul style="list-style-type: none"> ➤ Management instructed to follow the IQAC plan and to work accordingly ➤ Promised to assist in all developmental activities of IQAC. |
|--|

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | 02 | 00 | 00 | 00 |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 02 | | | |
| Interdisciplinary | | | | |
| Innovative | | | | |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | All (B.A. & B.Sc) |
| Trimester | - |
| Annual | - |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per University regulation syllabus is updated every three year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

| | | | | | |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
| | 22 | 21 | 01 | 00 | 00 |

2.2 No. of permanent faculty with Ph.D. 08

| | | | | | | | | | | |
|---|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| | R | V | R | V | R | V | R | V | R | V |
| | 23 | 02 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 |

2.4 No. of Guest and Visiting faculty and Temporary faculty 00 00 04

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 12 | 04 | |
| Presented papers | 12 | 18 | 04 |
| Resource Persons | | 02 | 02 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of LCD/Multimedia /internet facilities and power point presentation for teaching and learning.
- Group discussions, group seminars, class seminars for interactive learning.
- Use of charts, graphs, models, audio-visual aids/media etc.
- Showing movies and dramas on prescribed books.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| | | |
|--|----|--|
| | 08 | |
|--|----|--|

2.10 Average percentage of attendance of students

| |
|-----|
| 75% |
|-----|

2.11 Course/Programme wise
Distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|------|-------|--------------|
| | | Distinction % | I % | II % | III % | Total Pass % |
| FYBA | 125 | 24 | 17 | 07 | 50 | 83 |
| SYBA | 74 | 22 | 18 | 03 | 56 | 66 |
| TYBA | 72 | 36 | 44 | 10 | 08 | 65 |
| FYBSc | 77 | 27 | 14 | 01 | 58 | 92 |
| SYBSc | 57 | 31 | 19 | 00 | 50 | 46 |
| TYBSc | 45 | 13 | 78 | 08 | 00 | 51 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC committee organise meetings to contribute and evaluate teaching and learning processes twice a year and instruct to work accordingly.sss

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 1 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | -- |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | - |
| Others | 03 Short term courses |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 06 | 00 | 00 | 00 |
| Technical Staff | 14 | 00 | 00 | 00 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC committee monitors and addresses the issues of research and identifies key areas of research and promotion of research.

- Faculty to undertake research projects from various funding agencies.
- Teachers to pursue research-works like Ph.D. and M.Phil.
- Students to undertake research projects at UG level.
- Student to participate in University level Avishkar.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 17 | - | - |
| Non-Peer Review Journals | - | 07 | - |
| e-Journals | - | 00 | - |
| Conference proceedings | - | 12 | - |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Travel grant | | | | |
| | | | | |
| Total | | | | |

N A

3.7 No. of books published i) With ISBN No.

N A

Chapters in Edited Books

01

ii) Without ISBN No.

N A

3.8 No. of University Departments receiving funds from

UGC-SAP

-

CAS

-

DST-FIST

-

DPE

-

DBT Scheme/funds

-

3.9 For colleges

Autonomy

-

CPE

-

DBT Star Scheme

-

INSPIRE

-

CE

-

Any Other (specify)

-

3.10 Revenue generated through consultancy

-

3.11 No. of conferences

Organized by the
Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | - | | | | |
| Sponsoring agencies | - | | | | 01 |

3.12 No. of faculty served as experts, chairpersons or resource persons

02

3.13 No. of collaborations

International

National

Any other

05

3.14 No. of linkages created during this year

05

3.15 Total budget for research for current year in lakhs :

-

-

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 02 | - | 1 | 1 | | - | |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Cleanliness camp.**
- **Cashless India awareness.**
- **Save girl, educate girl.**
- **Swanyasiddha: Karate training for women students.**
- **Women empowerment activities.**
- **International Yoga day.**
- **Geography Day.**
- **Science Day.**
- **Tree Plantation.**
- **Health check up especially for women students**
- **Health check up for teachers and villagers.**
- **Blood donation.**
- **Voter awareness.**
- **Tree plantation.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|--------|
| Campus area | 5 Acre | | Self | 5 Acre |
| Class rooms | 12 | | Self | 12 |
| Laboratories | 05 | | Self | 04 |
| Seminar Halls | 01 | | Self | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | 03 | | Self | 03 |

4.2 Computerization of administration and library.

- Library is partially computerized .office is fully computerised and most of the work is done through.
- College avails broadband internet connectivity from BSNL service provider.
- The entire College campus is well connected through LAN and has Internet connectivity.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|--------|-------------|-------|-------|--------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 5282 | 465976 | 256 | 25702 | 5538 | 491678 |
| Reference Books | 1595 | 334189 | 00 | 00 | 1595 | 334189 |
| e-Books | - | - | - | - | - | - |
| Journals | 10 | 7393 | 00 | 00 | 10 | 7393 |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | 02 | 225 | 02 | 225 |
| Others (specify) | 05 | 4030 | 00 | 00 | 05 | 4030 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 08 | - | all | 02 | - | 04 | 04 | |
| Added | - | - | - | - | - | - | - | |
| Total | 08 | | | 02 | - | 04 | 04 | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Wi fi campus.
- Use of internet is taught through guidance at various levels.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|-------------|
| i) ICT | 0.32 |
| ii) Campus Infrastructure and facilities | 1.75 |
| iii) Equipments | 0.53 |
| iv) Others | 3.37 |
| Total : | 2.40 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC Cell has proposed various initiatives to enhance awareness of the students about various support services such as website, parent meet and faculty days available to them by the college
- Students are informed regularly about getting financial assistance from government and other agencies in the form of Freeships/Scholarships.
- IQAC promotes students mentor programme and health check-up drive for students.
- IQAC encourages students to participate in NSS, Sports, Avishkar, Debate and Elocution& Cultural activities.
- Awareness is created about the prizes given to students through different schemes.

5.2 Efforts made by the institution for tracking the progression

Tracking of the progression of the student is done through the following activities.

1. Semester End Exam
2. Oral Exam/Group Discussions.
3. Seminars
4. Practical Record Books / Project dissertation
5. Class interaction.
6. Survey reports
7. Study tour reports
8. Student feedback on teaching

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 559 | - | - | - |

(b) No. of students outside the state

| |
|----|
| 00 |
|----|

(c) No. of international students

| |
|----|
| 00 |
|----|

| Men | <table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td></td> <td></td> </tr> </table> | | No | % | | | Women | <table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td></td> <td></td> </tr> </table> | | No | % | | |
|-----|--|---|----|---|--|--|-------|--|--|----|---|--|--|
| | No | % | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| No | % | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|-----|-----|-----------------------|-------|-----------|----|-----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 08 | 06 | 334 | 210 | 00 | 558 | 12 | 13 | 345 | 189 | 00 | 559 |

Demand ratio **1:1**

Dropout : **24%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching is provided for preparation of competitive exams through "**G.K. Committee**" for the following services:

- UPSC
- MPSC
- Banking (IBPS)
- Army, police selection.
- Staff selection.
- LIC etc.

No. of students beneficiaries

175

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|---|-----------|---|------|---|--------|---|
| NET | - | SET/SLET | - | GATE | - | CAT | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- A counselling and career guidance committee monitors and encourages students for career building and personality development.
- Various activities are organized to encourage students like guidance of successful candidates.

No. of students benefitted

200

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | - |

5.8 Details of gender sensitization programmes

1. The college has independent women's cell to monitor gender related issues.
2. Ragging and sexual harassment committee assist to grievance redress.
3. A talk by "**Yuvati Sabha**" on Gender Sensitization was organized by college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------------|
| Financial support from institution | - | - |
| Financial support from government | 437 | 2070487 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 04 grievances redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

| |
|--|
| VISION <i>"Aiming for the best through amalgamation of attitude and acumen"</i> |
| MISSION "To provide higher education in the faculties of arts and science to the students from tribal and rural sections of the society to groom them to be responsible citizens ,who will torch for disseminating knowledge in the tribal and rural masses and sustained socio-economic development of the society with conservation of environment" |

6.2 Does the Institution has a management Information System

| |
|---|
| Yes, Data and information is stored manually in hard bound registers and office files .Most of the processes like admission, salary and scholarship are online. Data is backed up. Digital website of the university provides data online. Admission process is online. Hard copies are maintained with proper care. Information is managed properly. |
|---|

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

| |
|---|
| ➤ Implementation of curriculum designed by North Maharashtra University, Jalgaon. |
|---|

6.3.2 Teaching and Learning

| |
|---|
| <ul style="list-style-type: none">➤ Semester wise Teaching Plan prepared and given to the Students in the beginning of Semester.➤ Monitoring and execution of teaching plan is done through co-coordinator and Principal.➤ Feedback on teaching once in each year is taken & corrective measures are taken.➤ Use of PPT, Audio-visual aids, Internet discussion is made during teaching.➤ Seminars, Guest Lectures, Debating Sessions, and Group Discussions arranged for students.➤ Learner centric ICT based teaching is emphasized. |
|---|

6.3.3 Examination and Evaluation

- As per university regulations. at college level internal examinations and evaluation is done.

6.3.4 Research and Development

- Encouragement for students to present research papers and research projects in **Avishkar research festival**, at divisional, university and state level.
- Motivation to teachers for submission of proposals of Minor/Major research Projects to various funding agencies.
- Promotion for enhanced number of publications with good impact factor.
- Most of the staff is thoroughly involved in research activities. Principal encourages research activities in the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is in the process of atomisation.
- College office is fully computerised.
- Admission process is online.

6.3.6 Human Resource Management

- As per the rules of UGC and the govt of Maharashtra HR managed.
- At the end of each academic year, the Management reviews the existing positions and collects requirement for various teaching and non-teaching positions.
- The management makes appointments through prescribed procedures for teaching and non-teaching staff.

6.3.7 Faculty and Staff recruitment

- Faculty and staff recruited as per UGC, state government and NM University, Jalgaon norms.

6.3.8 Industry Interaction / Collaboration

➤ A placement cell has been established.

6.3.9 Admission of Students

➤ Admissions are given on the basis of first come first serve basis.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | - |
| Non teaching | - |
| Students | 01 Student insurance Scheme is in place. |

6.5 Total corpus fund generated

10000

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---|----------|-------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | NMU, Jalgaon | Yes | Principal |
| Administrative | Yes | Joint Director of Higher Education, Jalgaon | Yes | Institution |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni association meetings are organized once in a year as a regular activity.

6.12 Activities and support from the Parent – Teacher Association

- Faculty wise Parent Teacher association meetings are organized in the first week of July after college beginning.
- Some departments organize a one-to-one dialogue with parents whose wards need
- Support and counseling services to enhance his/her performance.
- Administrators do regular counseling of deserving students.

6.13 Development programmes for support staff

- Computer Literacy programs were organized for support staff in order to upgrade their computer knowledge and technical skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Instead of garland and bouquet to the chief guests called for various programs were gifted with books.
- Tree plantation.
- Plastic eradication and tree plantations are organized by the students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Geography Department and Library organized competitive exams for BA and B.Sc students.
2. Guest lectures on career guidance are organized through various subject associations.
3. Blood group detection camp organized by NSS department.
4. Participation of students in seminars, poster presentations, and research projects.
5. Use of audio/video clips for students through English club.
6. "Best Library Student Award" award for student who attends library mostly.
7. Blood donation camp by NSS.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- Organised various institute level workshops: Skill development, Personality development, competitive exam guidance, Spoken English.
- College is recognised rank IV College in sports in the university.
- Organised inter collegiate sports competition.
- Purchased required no. Of books.
- Sent teachers to participate in national and international conferences, Refresher and short term courses.

.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Adopted village development.**
- **Health- check up for women students.**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental study is compulsory to F.Y.B.Sc and FYBA.
2. Tree plantation is done by students and teachers.
3. Tree plantation is done on Environmental day by NSS Unit.
4. Use of public transport by staff and students on environmental protection day.
5. Guest lecturers for environmental protection, climate change, and water conservation were organized.
6. Sensitizing the public on environmental issues through a talk by eminent speaker.
7. "Cleanliness Drive" and tree plantation by students.
8. Timely guidance regarding energy and water saving.

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The SWOT analysis is done by the college through IQAC.

Strengths of the institution.

1. Higher education to tribal, rural, hilly and marginal classes. The institution provides education to weaker sections of the society at affordable and minimal fees.
2. Teamwork and disciplines of staff.
3. Experienced and dedicated staff of the institution committed to their work and society.

Weaknesses

1. College located in tribal, rural, and hilly area.
2. Lack of transportation facility for commuters (students come from tribal Padas)
3. Students belong to social, economic and educationally poor background.

Opportunities

1. To provide PG education and career oriented courses.
2. Job opportunities through competitive examinations.

Threats and challenges.

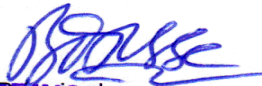
1. To improve proficiency in English and develop soft-skills of the students.
2. Taking students higher up to technical related courses.
3. To bridge up the gap between tribal and other students.
4. Updating and adopting recent trends of knowledge.

8. Plans of institution for next year

1. Go for NAAC reaccreditation.
2. To organise national level conference in the college.
3. To organize various workshops for the students.
4. To encourage research activities in the college.
5. To purchase new computers and ICT instruments.
6. To purchase required no. of books.
7. To increase digital database in the library.
8. To provide required infrastructural facilities.
9. To apply for development grants to UGC.

Name :Ahire Suresh Chintaman

*Signature of the Coordinator, IQAC
IQAC*


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Name :Prin .Dr. B.D. Borse

Signature of the Chairperson,

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

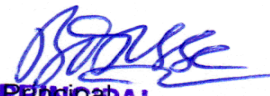
Annexure- I
Navoday Shaikshanik Sanstha Dhule's
UTTAMRAO PATIL COLLEGE OF ARTS AND SCIENCE, DAHIVEL
Academic Calendar 2016-2017

| Sr. no. | Date | Events |
|---------|--------------------------|---|
| | | JUNE-2016 |
| 1 | 15/06/2016 | Opening of the college, Prospectus publishing, Admission starts |
| 2 | 16/06/2016 | Meeting and address of the principal, Meeting IQAC, Meeting Non-Teaching staff. |
| 3 | 17/06/2016 to 18/06/2016 | Formation of the academic calendar, Formation of various committees, Distribution of Academic Diaries, Result analysis |
| 4 | 20/06/2016 to 25/06/2016 | Felicitation of the students passed with distinction, AQAR preparation, Preparation of Teaching plan (Semester I, III,V) |
| 5 | 21/06/2016 | International Yoga day |
| 6 | | Holidays: |
| | | JULY-2016 |
| | | |
| 7 | 01/07/2016 | Commencement of the classes |
| 8 | 02/07/2016 | Meeting of NSS, Student council, Yuvati sabha, English club |
| 9 | 11/07/2016 | World population day, Forest conservation day |
| 10 | 12/07/2016 | Remedial classes beginning, NAAC preparation |
| 11 | 13/07/2016 | Welcome ceremony of freshers |
| 12 | 15/07/2016 onwards | Submission of Online Research Proposals |
| 13 | 20/07/2016 | Parents and Alumni meet, |
| 14 | 22/07/2016 to 23/07/2016 | Library Orientation |
| 15 | 25/07/2016 | A talk on digital literacy |
| 16 | 07/07/2016 | Holidays: Ramdan Eid |
| | | |

| | | |
|----|--|--|
| | | AUGUST-2016 |
| 17 | 01/08/2016 | Inauguration of various cells: Yuvati sabha, Student council, Tutor ward, etc. |
| 18 | 05/08/2016 | Health h check up for women students, IQAC meeting |
| | 12/08/2016 | Librarian Day |
| 19 | 15/08/2016 | Independence Day |
| 20 | 18/08/2016 | Celebration of Raksha bandhan |
| 21 | 20/08/2016 | A talk on women empowerment |
| 22 | 17//08/2016 07/08/2016 | Holidays: Parsi New year, Nag Panchami |
| | | SEPTEMBER-2016 |
| 23 | 05/09/2016 | Teachers day and college day, IQAC Meeting, |
| 24 | 08/09/2016 | International Literacy Day |
| 25 | 14/09/2016 | Hindi Divas |
| 26 | 20/09/2016 | A talk on Human Values |
| 27 | 01/09/2016,05/09/2016,12/09/2016 | Holidays: Pola, Ganesh Chaturthi, Bakri Eid |
| | | OCTOBER-2016 |
| 28 | 05/10/2016 | World Teachers Day |
| 29 | 15/10/2016 | Participation in Avishkar |
| 30 | 20/10/2016 to 26/10/2016 | Internal Examinations |
| 31 | 27/10/2016 | Tutorial submission |
| 32 | 11/10/2016, 12/10/2016, 30/10/2016,31/10/2016 | Holidays: Dashara, Moharram, Lakshmi Pujan, Dipawali Padwa |
| | | NOVEMBER-2016 |
| 33 | 10/11/2016 | Syllabus Completion |
| 34 | 11/11/2016 to 14/11/2016 | Practical examinations |
| 35 | 21/11/2016 | University Semester Examinations |
| 36 | 14/11/2016 | Holidays: Guru Nanak Jayanti |
| | | DECEMBER-2016 |

| | | |
|----|--------------------------|---|
| 37 | 01/12/2016 | World Aids Day |
| | Week 1 | University Semester Examinations |
| | Week 2 | University Semester Examinations |
| | Week 3 | University Semester Examinations |
| | Week 4 | University Semester Examinations |
| 38 | 25/12/2016 | Reopening of the college, Preparation of Semester Teaching plan |
| 39 | 12/12/2016, 25/12/2016 | Holidays: Eid Milad, Christmas |
| | | JANUARY-2017 |
| 40 | 01/01/2017 | Commencement of the classes(Semester II, IV, VI) |
| 41 | 02/01/2017 | Alumni meeting, meeting of the various committees. |
| 42 | 03/01/2017 TO 09/01/2017 | NSS camp |
| 43 | 10/01/2017 to 20/01/2017 | NAAC Preparation, Annual Gathering, Attending conferences, workshops, Swaysidha-Karate training to women students, Skill and Personality development workshops. |
| 44 | 14/01/2017 to 20/01/2017 | Geography Week celebration |
| 45 | 20/01/2017 to 27/01/2017 | Participation in Youth Festivals, Sports activities. |
| 46 | 26/01/2017 | Holidays: Republic Day |
| | | FEBRUARY-2017 |
| 47 | 04/02/2017 | World Cancer Day |
| 48 | 06/02/2017 | Collection of Articles for Annual college Magazine |
| 49 | 20/02/2017 to 26/02/2017 | Internal Semester Examinations |
| 50 | 28/02/2017 | National Science Day, |
| 51 | 28/02/2017 | A talk on Personality development and spoken English |
| | | |
| 52 | 19/02/2017, 24/02/2017 | Holidays: Shivaji Maharaj Jayanti, Mahashivratri |
| | | MARCH-2017 |
| 53 | 08/03/2017 | International Women's Day |
| 54 | 10/03/2017 | Syllabus Completion |
| 55 | 11/03/2017 | Feedback collection |
| | | |

| | | |
|----|---------------------------------------|--|
| 56 | 20/03/2017 onwards | University Semester Examinations |
| | | University Semester Examinations |
| 57 | 12/03/2017, 13/03/2017, 28/03/2017 | Holidays: Holi, Dhuli vandan, Gudi PADwa |
| | | APRIL-2017 |
| | Week 1 | University Semester Examinations |
| | Week 2 | University Semester Examinations |
| | Week 3 | University Semester Examinations |
| | Week 4 | University Semester Examinations |
| 58 | 04/04/2014, 14/04/2017 | Holidays: Shree Ram Navmi, Dr. Ambedkar Jayanti, Good Friday |
| | | MAY-2017 |
| 59 | 01/05/2017 | Maharashtra Day(Last working Day) |
| 60 | 02/05/2017 to 14/06/2017 | Summer vacation |


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Annexure II

Navodaya Shaikshanik Sanstha Dhule's

Uttamrao Patil Arts and Science College, Dahiwel

Feedback analysis given by final (T.Y.B.A. & T.Y.B.Sc.) year students on Curriculum

| Sr. no. | No. of students giving feedback | Feedback score | Grade |
|---------|---------------------------------|----------------|-------|
| 1 | Arts | 80 | Good |
| 2 | Science | 81 | Good |




PRINCIPAL,
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Annexure III Best Practices

1. Adopted Village Development

The context: The College is located in tribal and hilly area. A small village namely Chadvel Pakhrun has been adopted by NSS unit of the college for three years. The village is located on a small river basin, but it was unkempt. The people of the village mostly are poor and illiterate. The program officer of NSS interacted with the people of the village and found various problems in the village like unemployment, poverty, and illiteracy. NSS unit of the college organized various activities, social awareness campaigns, cleanliness camps, talks on various topics, construction of earthen dam etc.

Objectives:

1. To make them aware with the importance of education, Cleanliness, use of available resources for self employment.
2. To empower youth and women of the village through various activities.

The practice: NSS unit interacted with the people of the village and find out the problems. It was decided to concentrate on cleanliness campaign, awareness about digital India, importance of SHGs, net banking, cashless India and govt. schemes of self employment. Activities organized by the unit include: Every morning at the camp begin with cleaning of the village streets and roads. The other activities includes tree plantation, construction of earthen dam on the river, Save girl and educate girl campaign and guidance, sickle cell and organ donation awareness, encouragement to adult education, women empowerment talk, blood donation and HIV detection test.

Success: These practices and activities have been taken up for three years from 2014 to 2017. People of the village came to know various govt. schemes regarding self employment and govt. assistance. Women started their own Self Help Groups. Many persons open their accounts in Nationalized Banks. Program Officer received 'Best Program Officer Award' by North Maharashtra University and Maharashtra State Government. Two NSS volunteer received 'Best Volunteer Award' of Maharashtra state Government.

Dr. B. D. Borse
Principal, U. P. College, Dahiwel

2. Health Check up for Women Students

The context: The College is located in hilly and tribal area. The students belong to the small Padas (tribal villages). These Padas lack medical facilities. They have to go to the tahsil or nearby big village for treatment. Women students belong to tribal communities are unaware of women health issues. The college runs special women unit called Yuvati sabha to tackle the issues and problems of women students. Coordinator of Yuvati sabha decided to have a regular check up of women students to make them aware with the health problems and treatment.

Objectives:

1. To spread awareness about women health issues.
2. To provide the secure, healthy and educational environment.

The practice: On the occasion of inauguration of Yuvati sabha, women doctors were called to guide women students on health, diseases, prevention and treatment. They made interactions with women students to know their issues. Women students later checked up regularly at certain intervals. Women students having found with normal health issues provided prescriptions. One women student was found to be suffering from anaemia, she was called to hospital for further treatment. Problems of menstruation, anaemia were discussed at length with the students by the doctors and counselor. Health check up for women students is now made a practice in the college.

Problems and challenges faced: Tribal women students are shy to speak about health issues. They are even unaware of the basic women health problems. They are even superstitious and fear to take help of the doctors. Govt. doctors are not available many times. Sometimes they are not ready to come to college. There are no pathological facilities.

Success: After having done regular check up, women students became confident to speak about their problems. They are prescribed some regular medicines. One of the students who found anaemic instructed to visit nearby govt. hospital regularly. Doctors even feel happy to help us without any fees.

Dr. B. D. Borse

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